

Ministerial Diary Disclosure Form

Ministerial Code of Conduct, s 5.3

Victorian Government

This form is to be used by ministers for quarterly ministerial diary summaries made in accordance with s 5.3 of the Ministerial Code of Code (Ministerial Code), which requires that:

'Ministers must publish summaries from their diaries on a quarterly basis, detailing scheduled meetings with stakeholders, external organisations, third-party lobbyists, Government Affairs Directors, and external individuals.

Summaries should disclose the meeting date, company or organisation with whom the meeting occurred, meeting attendees, including registered lobbyist details (where applicable), purpose of the meeting and any other additional information required by the Premier.'

Ministerial diary summaries must be **attached** to this form and provided to the Secretary, Department of Premier and Cabinet within 14 business days of the end of each quarter. All diary summaries will be published on the Victorian Government website in accordance with the Ministerial Code.

Instructions for completing this form

Complete the details below. Further information on the publication of ministerial diaries, including identifying meetings in scope for disclosure, privacy notices to attendees, and preparation of diary summaries can be found in the Publication of Ministerial Diaries Guidance and Ministerial Office Process Guide.

Privacy

Ministerial diary disclosure forms are held by DPC in accordance with the *Privacy and Data Protection Act 2014*. The personal information collected in these forms is collected for the purposes of publication of meeting details in accordance with the Ministerial Code of Conduct. Please ensure that the Privacy Notice (set out in the **Ministerial Office Process Guide**) is sent as part of the meeting invitation.

For information on how the Department of Premier and Cabinet (DPC) collects and discloses personal information, please refer to DPC's Privacy Policy. Should individuals wish to gain access to or correct their personal information that DPC holds, please contact: Title: Privacy Officer, DPC, Contact details: dpc.privacy@dpc.vic.gov.au.

Declaration

Quarterly disclosure period: October to December 2024

Minister name: Gabrielle Williams MP

Ministerial portfolio(s): Government Services, Consumer Affairs, Public and Active Transport

Declaration:

I declare that the information provided in the attached summary of my Ministerial diary is true, accurate and complies with my obligations under the Ministerial Code of Conduct at the date of signature.

Signature of Minister: *Gabrielle Williams* Date: 06 / 01 / 2025

PUBLICATION OF MINISTERIAL DIAIRES - DECEMBER 2024

Minister: Gabrielle Williams MP

Portfolio: Government Services, Consumer Affairs, Public and Active Transport

Subject	Start Date	Description
Bicycle Network	1/10/2024	<p>Attendees:</p> <p>Alison McCormack, CEO, Bicycle Network Adviser, Office of Minister Williams Naomi Langdon, Director Strategic Road & Active Transport Planning, Department of Transport and Planning</p> <p>Purpose:</p> <p>Portfolio matter - in relation to Public and Active Transport.</p>
Monash University	2/10/2024	<p>Attendees:</p> <p>Assoc Prof. Ben Beck, Head - Sustainable Mobility and Safety Research, Monash University Dr Lauren Pearson, Research Fellow and Equity Lead - Sustainable Mobility and Safety Research, Monash University Rhiannon Tate, Director Strategy and External Relations, School of Public Health and Preventive Medicine, Monash University Adviser, Office of Minister Williams Naomi Langdon, Director Strategic Road & Active Transport Planning, Department of Transport and Planning</p> <p>Purpose:</p> <p>Portfolio matter - in relation to Public and Active Transport.</p>
Metro Trains Melbourne	2/10/2024	<p>Attendees:</p> <p>Raymond O'Flaherty, CEO, Metro Trains Senior Adviser, Office of Minister Williams Alan Fedda, Deputy Head Transport Services, Department of Transport and Planning</p> <p>Purpose:</p> <p>Portfolio matter - regular meeting in relation to Public and Active Transport.</p>
Connecting Victoria Project (Gippsland)	3/10/2024	<p>Attendees:</p> <p>Jenny Gray, Regional General Manager for Eastern Victoria, Telstra Garry Austin, Regional Engagement Manager for South East Victoria, Telstra Tom McIntosh MP, Member for Eastern Victoria, Parliament of Victoria Senior Adviser, Office of Minister Williams Non-Executive Representative, Department of Government Services</p> <p>Purpose:</p> <p>Portfolio matter - in relation to Government Services.</p>

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Quantum Support Services 3/10/2024 Attendees:
Cindy Pullar, Chief Operating Officer, Quantum Support Services
Emma Dobson, General Manager Youth and Housing Supports (Acting), Quantum Support Services
Naomi Webb, Team Leader Tenancy Assistance and Advocacy Program (TAAP), Quantum Support Services
Stephanie Grey, TAAP Practitioner Outer Gippsland, Quantum Support Services
Tom McIntosh MP, Member for Eastern Victoria, Parliament of Victoria
Senior Adviser, Office of Minister Williams
Non-Executive Representative, Department of Government Services

Purpose:
Portfolio matter - in relation to Consumer Affairs.

La Trobe University 9/10/2024 Attendees:
Professor Theo Farrell, Vice-Chancellor, La Trobe University
Ashley McInnes (Government Affairs Director - <https://www.lobbyists.vic.gov.au/search-the-register/la-trobe-university>), representing La Trobe University
Ashlea Bright, Deputy Chief of Staff, Office of Minister Williams
Stuart Johns, Executive Director Modal Planning, Department of Transport and Planning

Purpose:
Portfolio matter - in relation to Public and Active Transport. Attendees:

TrackSAFE Foundation 9/10/2024 Danny Broad, Chair, TrackSAFE Foundation
Heather Neil, Executive Director, TrackSAFE Foundation
Senior Adviser, Office of Minister Williams
Angela Grice, Executive Director Network Operations, Department of Transport and Planning

Purpose:
Portfolio matter - in relation to Public and Active Transport.

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Portfolio: Government Services, Consumer Affairs, Public and Active Transport

Climateworks Centre	9/10/2024	Attendees: Helen Rowe, Transport Lead, Climateworks Centre Lily Rau, Senior Project Manager Transport, Climateworks Centre Senior Adviser, Office of Minister Williams Purpose: Portfolio matter - in relation to Public and Active Transport.
Warrnambool Bus Lines	22/10/2024	Attendees: Sam Lucas, Managing Director, Warrnambool Bus Lines Stephen Lucas, Chairman, Warrnambool Bus Lines Lyndal Jansen van Vuuren, Business Development Manager, Warrnambool Bus Lines Jacinta Ermacora MP, Member for Western Victoria, Parliament of Victoria Karen Shepherd, Executive Director Bus Services, Department of Transport and Planning Jon Gunby, Associate Director Regional Bus Contracts, Department of Transport and Planning Adviser, Office of Minister Williams Purpose: Portfolio matter - in relation to Public and Active Transport.
Pelican Shores Estate	22/10/2024	Attendees: Mr Sam Cohen, President, Victorian Caravan Parks Association (VicParks) Sarah Panckridge, Senior Research and Policy Adviser, Consumer Policy Research Centre (CPRC) Preston Cruickshank, General Manager, Hampshire Villages Kimberley Keys, Operations Manager, Villages Victoria Marilyn Townsend, Secretary of the Residents Committee, Hampshire Villages Anne and Daniel Ashman, Residents, Hampshire Villages Jennifer Wall, Resident, Hampshire Villages Sue Connolly, Resident, Hampshire Villages Alison Marchant MP, Member for Bellarine, Parliament of Victoria Adviser, Office of Minister Williams Lisa Gandolfo, Deputy Secretary Consumer Affairs and Local Government, Department of Government Services Purpose: Portfolio matter - in relation to Consumer Affairs.

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Minister: Gabrielle Williams MP

Portfolio: Government Services, Consumer Affairs, Public and Active Transport

Active Transport Roundtable 22/10/2024 Attendees:

Jozef Vass, Associate Director Transport Strategy, Grampians & Barwon South West
Jo Mellan, Director Regional Operations Planning, Grampians & Barwon South West
Jeremy Klitzing, Bellarine Bicycle Users Group
Anne Brackley, Springdale Neighbourhood Centre
Zoe Taylor, Healthy and Connected Communities Planner, Bellarine Community Health
Hannah Walker, Healthy and Connected Communities Planner, Bellarine Community Health
Jenni Wills, Northern Bellarine Transport Action
Scott Crabtree, CEO, Bellarine Bayside
Robin Gardener, Springdale Walking Group
Colin Bridges, President, Combined Bellarine Community Associations
Alison Marchant MP, Member for Bellarine, Parliament of Victoria
Adviser, Office of Minister Williams
Naomi Langdon, Director Road Tram and Active Transport Planning, Department of Transport and Planning

Purpose:
Portfolio matter - in relation to Public and Active Transport.

Regional Connectivity Ministers' Roundtable 23/10/2024 Attendees:

Hon Michelle Rowland MP, Minister for Communications, Australian Government
Chris McLaren (on behalf of the Hon Bart Mellish MP, Minister for Digital Development, Queensland Government
Hon Claire Scriven MLA, Minister for Primary Industries and Regional Development, South Australian Government
Hon Jihad Dib MP, Minister for Customer Service and Digital Government, New South Wales Government
Hon Tara Moriarty MLC, Minister for Regional New South Wales, New South Wales Government
Hon Madeleine Ogilvie MP, Minister for Science and Technology, Tasmanian Government
Hon Joshua Burgoyne MLA, Minister for Corporate and Digital Development, Northern Territory Government
Ash Rutledge (on behalf of the Mr Andrew Barr, MLA - Chief Minister Australian Capital Territory Government
Hon Don Punch MLA, Minister for Regional Development, Western Australian Government
Matthew Dummett, Director Telecommunications Infrastructure, Department of Government Services
Adviser, Office of Minister Williams

Purpose:
Portfolio matter - in relation to Government Services.

PUBLICATION OF MINISTERIAL DIAIRES - DECEMBER 2024

Minister: Gabrielle Williams MP

Portfolio: Government Services, Consumer Affairs, Public and Active Transport

Victorian Council of Social Service (VCOSS)	31/10/2024	<p>Attendees:</p> <p>Juanita Pope, CEO, VCOSS</p> <p>Deborah Fewster, Director of Policy and Advocacy, VCOSS</p> <p>Senior Adviser, Office of Minister Williams</p> <p>Purpose:</p> <p>Portfolio matter - in relation to Consumer Affairs.</p>
Retirement Villages Stakeholder Roundtable	6/11/2024	<p>Attendees:</p> <p>Dr Heather Holst, Commissioner for Residential Tenancies</p> <p>Helen Betros, President, Residents of Retirement Villages Victoria (RRVV)</p> <p>Shane McGrath, Retirement Housing Worker, Housing for the Aged Action Group (HAAG)</p> <p>Fiona York, Executive Officer Older Tenants, HAAG</p> <p>Ben Rogers, Policy and Advocacy Manager, Council on the Ageing (COTA)</p> <p>Del Stitz, Member Policy Development Committee (COTA)</p> <p>Stephanie Tonkin, CEO, Consumer Action Law Centre (CALC)</p> <p>Tania Clarke, Director Policy and Campaigns, CALC</p> <p>Brigitte Rose, Senior Policy Officer, CALC</p> <p>Daniel Leighton, Acting Victorian Public Advocate</p> <p>Derek McMillan, Managing Director Centennial Living, Property Council of Australia (PCA)</p> <p>Andrew Lowcock, Deputy Executive Director, PCA</p> <p>Duda Nusevic, Senior Policy Officer, PCA</p> <p>Charles Kekovich, Senior Policy Adviser, PCA</p> <p>Rosemary Southgate, Principal, Russell Kennedy (PCA)</p> <p>Nathan Broad, Retirement Living Committee Chair (PCA) and Regional General Manager – Victoria – Australian Unity Limited</p> <p>Paul Murphy, Principal Advisor Retirement Living and Seniors Housing, Aged and Community Care Providers Association (ACCPA)</p> <p>Kim Teudt, General Manager Retirement Living, Bolton Clarke (ACCPA)</p> <p>Danielle Campbell-Manley, State Manager, Victoria and Tasmania (ACCPA)</p> <p>Elizabeth Teece, Policy Officer, (ACCPA)</p> <p>Lisa Gandolfo, Deputy Secretary Consumer Affairs and Local Government, Department of Government Services</p> <p>Jaklin Trajkovski, Executive Director Regulation Policy and Dispute Services, Department of Government Services</p> <p>Non-Executive Representative x3, Department of Government Services</p> <p>Senior Adviser, Office of Minister Williams</p> <p>Purpose:</p> <p>Portfolio matter - in relation to Consumer Affairs.</p>

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Pakenham Station Car Park 7/11/2024 Attendees:
Emma Vulin MP, Member for Pakenham, Parliament of Victoria
Ali O'Shea, Acting Deputy Director Stakeholder Relations and Communications, Level Crossing Removal Project
Program Manager Car Par Program, Department of Transport and Planning
Cameron Robinson, Executive Director Network Pipeline & Program, Department of Transport and Planning
Program Director North Western Program Alliance, Level Crossing Removal Project
Senior Project Manager, Level Crossing Removal Project
Project Manager, John Holland
Manager Communications Stakeholder Engagement, John Holland
Senior Adviser, Office of Minister Williams

Purpose:
Portfolio matter - in relation to Public and Active Transport.

Peninsula Community Legal Centre 7/11/2024 Attendees:
Jackie Galloway, CEO, Peninsula Community Legal Centre
Sokha Um, Director Legal Services, Peninsula Community Legal Centre
Robert Braun, Practice Manager Tenancy, Peninsula Community Legal Centre
Cath Currie, Practice Manager Tenancy, Peninsula Community Legal Centre
Warren Wheeler, Tenancy Advocate Rental Stress Hub, Peninsula Community Legal Centre
Krissy Beckerleg, Rooming House Outreach Worker, Peninsula Community Legal Centre
Tanya Lakic, Community Lawyer TAAP, Peninsula Community Legal Centre
Laura Di Felice, Community Lawyer TAAP, Peninsula Community Legal Centre
Pauline Richards MP, Member for Cranbourne, Parliament of Victoria
Non-Executive Representative, Department of Government Services
Senior Adviser, Office of Minister Williams

Purpose:
Portfolio matter - in relation to Consumer Affairs.

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Craig Road Shared User Path	7/11/2024	<p>Attendees:</p> <p>Alex Green, Executive Director Greater Metro, Department of Transport and Planning Keri New, Manager City and Asset Planning, City of Casey Anitha Ajay, Head of Transport, City of Casey Pauline Richards MP, Member for Cranbourne, Parliament of Victoria Senior Adviser, Office of Minister Williams</p> <p>Purpose:</p> <p>Portfolio matter - in relation to Public and Active Transport.</p>
Scarff Family	13/11/2024	<p>Attendees:</p> <p>Joanne McConville Therese Miyungi Juliana Addison MP, Member for Wendouree, Parliament of Victoria Senior Adviser x 2, Office of Minister Williams</p> <p>Purpose:</p> <p>Portfolio matter - in relation to Consumer Affairs.</p>
Conduent Victoria Ticketing System (CVTS)	15/11/2024	<p>Attendees:</p> <p>Alex Panayi, CEO, Conduent Victoria Ticketing System (CVTS) Xavier Defrenne, Director, CVTS Richard Lane, Commercial and Contract Director, CVTS Dean Monaghan, Board Member, CVTS and Managing Director, Convergint David Richaud, Atlas Solution Manager, CVTS Dean Tighe, Deputy Secretary Investment and Technology, Department of Transport and Planning Ben Phyland, Head of Rollingstock and Ticketing, Department of Transport and Planning Jo Weeks, Chief Communications Officer, Department of Transport and Planning Senior Adviser, Office of Minister Williams</p> <p>Purpose:</p> <p>Portfolio matter - in relation to Public and Active Transport.</p>

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Real Estate Institute Victoria	20/11/2024	Attendees: Kelly Ryan, CEO, Real Estate Institute Victoria Sarika Bhalla, Real Estate Institute Victoria Senior Adviser, Office of Minister Williams Lisa Gandolfo, Deputy Secretary Consumer Affairs and Local Government, Department of Government Services Purpose: Portfolio matter - in relation to Consumer Affairs.
Victorian Council of Social Services & Tenants Victoria	21/11/2024	Attendees: Juanita Pope, CEO, Victorian Council of Social Services Jennifer Beveridge, CEO, Tenants Victoria Deborah Fewster, Director of Policy and Advocacy, Victorian Council of Social Services Senior Adviser, Office of Minister Williams Jaklin Trajkovski, Executive Director Regulation Policy and Dispute Services, Department of Government Services Purpose: Portfolio matter - in relation to Consumer Affairs.
Housing for the Aged Action Group Inc, Consumer Action Law Centre & Residents of Retirement Villages Victoria Inc	21/11/2024	Attendees: Shane McGrath, Senior Tenancy and Retirement Worker, HAAG Inc. Fiona York, HAAG Inc. Stephen Nowicki, CALC Lynda Memery, CALC Helen Betros, RRVV Inc. Senior Adviser, Office of Minister Williams Jaklin Trajkovski, Executive Director Regulation Policy and Dispute Services, Department of Government Services Purpose: Portfolio matter - in relation to Consumer Affairs.

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Transdev Group & Yarra Journey
Makers 29/11/2024

Attendees:

Vincent Destot, CEO, Yarra Journey Makers
Thierry Mallet, Chairman & CEO, Transdev Group
Elizabeth Reddy, Chief Operations Officer, Yarra Journey Makers
Shannon Roma, Chief People & Culture Officer, Yarra Journey Makers
Yvette Haikal, Chief of Staff, Office of Minister Williams
Fiona Adamson, Head of Transport Services, Department of Transport and Planning

Purpose:

Portfolio matter - in relation to Public and Active Transport.

First Nations Digital Inclusion
Advisory Group 3/12/2024

Attendees:

Ms Dorothy (Dot) West OAM, Co-Chair, First Nations Digital Inclusion Advisory Group
Associate Professor Lyndon Ormond Parker, Co-Chair, First Nations Digital Inclusion Advisory Group
Matthew Dummett, Director Telecommunications, Department of Government Services
Adviser, Office of Minister Williams

Purpose:

Portfolio matter - in relation to Government Services.

Consumers' Federation of
Australia & CHOICE 4/12/2024

Attendees:

Ashley de Silva, CEO, CHOICE
Gareth Downing, Chair, Consumers' Federation of Australia
Tom Abourizk, CHOICE Head of Policy
Senior Adviser, Office of Minister Williams
Nicole Rich, Executive Director Regulatory Services (and Director Consumer Affairs Victoria), Department of Government Services

Purpose:

Portfolio matter - in relation to Consumer Affairs.

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Portfolio: Government Services, Consumer Affairs, Public and Active Transport

Commercial Passenger Vehicle
Industry Roundtable

4/12/2024

Attendees:

Olivia Barry, Chief Operating Officer, A2B/13CABS
Philip Streten, Chief Executive Officer, Gange Corporation (Silver Top Taxis)
Jacqui Shephard, Chief Operating Officer, Crown Cabs
John Lobwein, NSW and VIC Manager, Black and White Cabs
Roland Grelewicz, Co-Chief Executive Officer, Net-Cabs (Oiii)
Peter Valentine, Director, Victorian Taxi Association
Colin Wells, Manager, Taxis Associated of Bendigo
Steven Tu, Strategic Policy Team (Mobility), Uber
Dan Jordan, Head of External Affairs, Didi
Sarra Stewart, Chief Executive Officer, Shebah
Victoria Mackey, Head of Sales, Get Picked Up
Carl Breitenbach, Founder and CTO, Lumi Ride
Parminder Singh Aulakh, Owner, Taxiologists
Andrew Yamouni, Fleet Association and Relationship Manager, Melbourne Combined Taxi Network
Garry Abbott, Owner, Dandenong Ranges Taxi Service
Narinder Singh, Driver, Silver Top Taxis
Nicole Pule-Leech, Driver, 13CABS
Adviser, Office of Minister Williams
Tammy O'Connor, Chief Executive Officer, Safe Transport Victoria
Joe Monforte, Executive Director Transport System Reform, Department of Transport and Planning

Purpose:

Portfolio matter - in relation to Public and Active Transport.

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Minister: Gabrielle Williams MP

Portfolio: Government Services, Consumer Affairs, Public and Active Transport

Clyde North Connecting
Victoria Project

5/12/2024

Attendees:

David Yeo, General Manager Wireless Access Networks, TPG
Brett Neilsen, Project Manager Wireless Access Networks, TPG
Jayson Grool, Local General Manager Victoria, Optus
Cameron Bruce, Manager Policy and Government Programs, Optus
Lee Tarlamis MP, Member for South-Eastern Metropolitan, Parliament of Victoria
Michael Galea MP, Member for Member for South-Eastern Metropolitan, Parliament of Victoria
Pauline Richards MP, Member for Cranbourne, Parliament of Victoria
Laura Sexton, Director Telecommunications Program Delivery, Department of Government Services
Adviser, Office of Minister Williams

Purpose:

Portfolio matter - in relation to Government Services.

Consumer Ministers Network

10/12/2024

Attendees:

Hon Stephen Jones MP, Assistant Treasurer, Minister for Financial Services, Australian Government
Hon Anoulack Chanthivong MP, Minister for Better Regulation and Fair Trading, New South Wales
Hon Andrea Michaels MP, Minister for Consumer and Business Affairs, South Australia
Hon Sue Ellery MLC, Minister for Finance Minister for Commerce, Western Australia
Hon Felix Ellis MP, Minister for Housing, Planning and Consumer Affairs, Tasmania
Tara Cheyne MLA, Attorney-General, Australian Capital Territory
Hon. Andrew Bayly, Minister of Commerce and Consumer Affairs, New Zealand
Victoria Thomson, Deputy Director-General for Liquor, Gaming and Fair Trading, Queensland
Traci Keys, Northern Territory Commissioner of Consumer Affairs, Northern Territory
Ashley de Silva, CEO, CHOICE
Tom Abourzik, Head of Policy, CHOICE
Dr Gareth Downing, Chair, Consumers' Federation of Australia (CFA)
Senior Adviser, Office of Minister Williams
Lisa Gandolfo, Deputy Secretary Consumer Affairs and Local Government, Department of Government Services
Nicole Rich, Executive Director Regulatory Services (and Director Consumer Affairs Victoria), Department of Government Services
Jaklin Trajkovski, Executive Director Regulation Policy and Dispute Services, Department of Government Services

Purpose:

Portfolio matter - in relation to Consumer Affairs.

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Bus Association Victoria Board 10/12/2024 Attendees:
Stuart Locke, President, Bus Association Victoria Inc.
Kath Feehan, Vice President, Bus Association Victoria Inc.
Brad Sanders, Vice President, Bus Association Victoria Inc.
Jamie Whitmore, Board Member, Bus Association Victoria Inc.
Brock Fallon, Board Member, Bus Association Victoria Inc.
Lachie Pickering, Board Member, Bus Association Victoria Inc.
Daniel Higginson, Board Member, Bus Association Victoria Inc.
Sarah Cotton, Board Member, Bus Association Victoria Inc.
Chris Lowe, Executive Director, Bus Association Victoria Inc.
Adviser, Office of Minister Williams
Karen Shephard, Executive Director Bus Services, Department of Transport and Planning

Purpose:
Portfolio matter - in relation to Public and Active Transport.

Commissioner for Residential Tenancies & Consumer Policy Research Centre 11/12/2024 Attendees:
Dr Heather Holst, Commissioner for Residential Tenancies
Erin Turner, CEO, Consumer Policy Research Centre
Sarah Panckridge, Senior Research and Policy Advisor, Consumer Policy Research Centre
Senior Adviser, Office of Minister Williams

Purpose:
Portfolio matter - in relation to Consumer Affairs.

Metro Trains Melbourne 17/12/2024 Attendees:
Raymond O'Flaherty, CEO, Metro Trains Melbourne
Aline Frantzen, Chief Operating Officer, Metro Trains Melbourne
Senior Adviser, Office of Minister Williams
Alan Fedda, Deputy Head Transport Services, Department of Transport and Planning

Purpose:
Portfolio matter - regular meeting in relation to Public and Active Transport.