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| Premier’s Spirit of Anzac Prize 2025 |
| Teacher chaperone application and  school endorsement form |
| OFFICIAL |

The Premier’s Spirit of Anzac Prize is an annual competition open to eligible Victorian students enrolled in years 9 to 12. The 2025 competition is open between 3 to 31 March 2025.

While the competition is open, we’re seeking applications from potential teacher chaperones. Teacher applicants may be selected to join the funded international study tour to chaperone the successful students. We expect the 2025 study tour to take place in Türkiye, during the Victorian September school holidays. All dates are indicative and subject to change.

The Office for Veterans in the Department of Families, Fairness and Housing (the department) administers the competition. For more information visit [Premier's Spirit of Anzac Prize](https://www.vic.gov.au/soap) https://www.vic.gov.au/soap.

# About this form

This form is for the **school representative** (the principal or principal delegate) to complete.

The applicant teacher must attach this completed form to their online application to be a Premier’s Spirit of Anzac Prize teacher chaperone in 2025 via the [Grants Gateway](https://grantsgateway.dffh.vic.gov.au/) https://grantsgateway.dffh.vic.gov.au.

Please read this form carefully. Email Spirit of Anzac Prize [soap@dffh.vic.gov.au](mailto:soap@dffh.vic.gov.au) if you:

* do not understand any part of the form have any questions
* would like more information.

# Teacher applicant information

Please include information on the teacher applicant in the table below.

| Information required | Teacher information |
| --- | --- |
| **Teacher name** |  |
| **Teacher role at the school** |  |

# School representative contact information

Please include contact information for the school representative in the table below.

| **Information required** | School representative’s contact information |
| --- | --- |
| **Contact name** |  |
| **School name** |  |
| **School ABN** |  |
| **School sector** |  |
| **Position at the school** |  |
| **Contact phone** |  |
| **Contact email** |  |

# School representative reference

Please provide a short reference for the teacher applying to be a teacher chaperone on the Premier’s Spirit of Anzac Prize competition overseas study tour in 2025.

| Reference (a minimum of 200 words) |
| --- |
|  |

# School representative declaration

As the school’s representative:

* I support this teacher’s application to be a chaperone on the Premier’s Spirit of Anzac Prize overseas study tour in 2025.
* I endorse and recommend this teacher for this opportunity.
* I confirm that, if the teacher is selected for the program, the school will commit to supporting this teacher’s in-school-time participation in the Premier’s Spirit of Anzac Prize 2025 study tour including:
  + approving time release for the duration of the ten-day study tour; and
  + any pre-tour and post-tour briefings or events.

| Information required | School representative signature |
| --- | --- |
| **Signature** |  |
| **Date** |  |

# Privacy collection notice

## Use of your information

This privacy collection notice explains how we (the Department of Families, Fairness and Housing) will manage your personal, sensitive and health information. We commit to protecting your information in accordance with:

* the *Privacy and Data Protection Act 2014* (Vic)
* the *Health Records Act 2001* (Vic)
* applicable privacy laws.

We may collect personal, sensitive and health information where it is reasonably necessary to perform our functions, including to conduct the Premier's Spirit of Anzac Prize competition.

We will use any personal, sensitive and health information you provide to us using this form to:

* determine the eligibility of the teacher applicant
* assess the teacher’s application, and personal statement
* contact you about the teacher’s application.

We will store any personal, sensitive and health information you provide to us using this form on our grants management system. If you choose not to provide us with the information requested on this form, this may:

* affect the teacher's application
* impact the outcome of the Premier's Spirit of Anzac Prize competition.

You can email the department’s Privacy team [Privacy@dffh.vic.gov.au](mailto:Privacy@dffh.vic.gov.au) to request:

* access to your personal, sensitive and health information
* corrections to your personal, sensitive and health information**.**

## Disclosure of personal information

We may add your personal information to a mailing list we manage we manage to send notices or updates on the Premier's Spirit of Anzac Prize competition.

If you wish for us to remove you from this mailing list, please email Spirit of Anzac Prize [soap@dffh.vic.gov.au](mailto:soap@dffh.vic.gov.au).

To receive this form in another format, email Spirit of Anzac Prize [soap@dffh.vic.gov.au](mailto:soap@dffh.vic.gov.au)

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Available at [Premier's Spirit of Anzac Prize](https://www.vic.gov.au/soap) https://www.vic.gov.au/soap.

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