

# Victorian Purchasing Guide

AUR Retail, Service and Repair Training Package

Release 7

April 2022



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# Victorian Purchasing Guide - Release History

Note: RTOs should refer to the [National Register of VET](#) for the detail of changes in each Release.

Training Package Release	Date VPG Approved	Comments
AUR Automotive Retail, Service & Repair Training Package Release 7	27 April 2022	This Victorian Purchasing Guide reflects the changes made to AUR Automotive Retail, Service & Repair Training Package Release 7: 2 new qualifications 4 revised qualifications (no code change) 6 new units of competency 5 revised units of competency This Training Package replaces AUR Release 6
AUR Automotive Retail, Service & Repair Training Package Release 6	8 December 2020	This Victorian Purchasing Guide reflects the changes made to AUR Automotive Retail, Service & Repair Training Package Release 6 41 revised qualifications 7 deleted qualifications 15 new units of competency 289 revised units of competency This Training Package replaces AUR Release 5
AUR Automotive Retail, Service & Repair Training Package Release 5	2 February 2019	This Victorian Purchasing Guide reflects the changes made to AUR Automotive Retail, Service & Repair Training Package Release 5 2 revised qualifications 2 new units of competency 21 revised units of competency This Training Package replaces AUR Release 4

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# Introduction

## What is a Victorian Purchasing Guide?

The Victorian Purchasing Guide provides information for use by Registered Training Organisations (RTOs) in the provision of Victorian government subsidised training.

Specifically, the Victorian Purchasing Guide provides the following information related to the delivery of nationally endorsed Training Packages in Victoria:

- The maximum and minimum payable hours available for each qualification.
- Nominal hours for each unit of competency within the Training Package.

## Registration

RTOs must be registered by either the Victorian Registration and Qualifications Authority (VRQA) or the Australian Skills Qualification Authority (ASQA) regulatory body to be eligible to issue qualifications and Statements of Attainment under the Australian Qualifications Framework (AQF).

The VRQA is the regulatory authority in Victoria responsible for the registration of Vocational Education and Training (VET) providers who offer courses to domestic students in Victoria only.

ASQA is the regulatory authority responsible for the registration of VET providers who offer training in Victoria, nationally and / or internationally.

## Transition

The relationship between new units and any superseded or replaced units from the previous version of **AUR Automotive Retail, Service and Repair Training Package Release 7** is provided in the Training Package Companion Volume Implementation Guide. (See [VETnet.gov.au](http://VETnet.gov.au) for more information).

Information regarding transition arrangements can be obtained from the state or national VET Regulatory Authority (see [Contacts and Links](#) section).

RTOs must ensure that all training and assessment leading to issuance of qualifications or Statements of Attainment from the **AUR Automotive Retail, Service and Repair Training Package Release 7** is conducted against the Training Package units of competency and complies with the assessment requirements.

# Qualifications

Code	Title	Minimum Payable Hours	Maximum Payable Hours
AUR10120	Certificate I in Automotive Vocational Preparation	133	140
AUR20116	Certificate II in Automotive Administration	228	240
AUR20220	Certificate II in Automotive Air Conditioning Technology	328	345
AUR20320	Certificate II in Bicycle Mechanical Technology	351	370
AUR20420	Certificate II in Automotive Electrical Technology	399	420
AUR20520	Certificate II in Automotive Servicing Technology	361	380
AUR20720	Certificate II in Automotive Vocational Preparation	337	355
AUR20820	Certificate II in Outdoor Power Equipment Technology	281	296
AUR20920	Certificate II in Automotive Body Repair Technology	394	415
AUR21020	Certificate II in Motor Sport Technology	494	520
AUR21120	Certificate II in Automotive Sales	294	310
AUR21220	Certificate II in Automotive Underbody Technology	318	335
AUR21520	Certificate II in Automotive Cylinder Head Reconditioning	399	420
AUR21820	Certificate II in Automotive Steering and Suspension System Technology	228	240
AUR21920	Certificate II in Automotive Tyre Servicing Technology	294	310
AUR22021	Certificate II in Automotive Accessory Fitting	470	495
AUR30116	Certificate III in Automotive Administration	456	480
AUR30220	Certificate III in Bicycle Workshop Operations	665	700
AUR30320	Certificate III in Automotive Electrical Technology	1083	1140
AUR30420	Certificate III in Agricultural Mechanical Technology	1140	1200

Code	Title	Minimum Payable Hours	Maximum Payable Hours
AUR30520	Certificate III in Marine Mechanical Technology	1026	1080
AUR30620	Certificate III in Light Vehicle Mechanical Technology	1145	1205
AUR30720	Certificate III in Outdoor Power Equipment Technology	1066	1122
AUR30820	Certificate III in Motorcycle Mechanical Technology	1012	1065
AUR30920	Certificate III in Motor Sport Technology	1145	1205
AUR31020	Certificate III in Automotive Sales	608	640
AUR31120	Certificate III in Heavy Commercial Vehicle Mechanical Technology	1140	1200
AUR31220	Certificate III in Mobile Plant Technology	1144	1204
AUR31316	Certificate III in Automotive Engine Reconditioning	1126	1185
AUR31420	Certificate III in Automotive Diesel Fuel Technology	712	750
AUR31520	Certificate III in Automotive Diesel Engine Technology	950	1000
AUR31820	Certificate III in Heavy Commercial Trailer Technology	855	900
AUR32120	Certificate III in Automotive Body Repair Technology	1054	1110
AUR32220	Certificate III in Automotive Glazing Technology	665	700
AUR32320	Certificate III in Automotive and Marine Trimming Technology	988	1040
AUR32420	Certificate III in Automotive Refinishing Technology	1040	1095
AUR32518	Certificate III in Automotive Underbody Technology	779	820
AUR32721	Certificate III in Automotive Electric Vehicle Technology	964	1015
AUR40116	Certificate IV in Automotive Management	375	395
AUR40216	Certificate IV in Automotive Mechanical Diagnosis	494	520
AUR40320	Certificate IV in Motor Sport Technology	570	600
AUR40520	Certificate IV in Vehicle Loss Assessing	617	650

Code	Title	Minimum Payable Hours	Maximum Payable Hours
AUR40620	Certificate IV in Automotive Electrical Technology	513	540
AUR40720	Certificate IV in Automotive Body Repair Technology	313	330
AUR40820	Certificate IV in Automotive Mechanical Overhauling	589	620
AUR50116	Diploma of Automotive Management	731	770
AUR50216	Diploma of Automotive Technology	684	720



# Units of Competency and Nominal Hours

Unit Code	Unit Title	Nominal Hours
AURAAA001	Work in an automotive administration role	20
AURAAA002	Determine retail rates for automotive products and services	60
AURACA101	Respond to customer needs and enquiries in an automotive workplace	20
AURACA102	Manage complex customer requirements in an automotive workplace	40
AURACA103	Build customer relations in an automotive workplace	20
AURAEA001	Identify environmental and sustainability requirements in an automotive service or repair workplace	25
AURAEA002	Follow environmental and sustainability best practice in an automotive workplace	25
AURAEA003	Monitor environmental and sustainability best practice in an automotive workplace	25
AURAEA004	Manage environmental and sustainability best practice in an automotive workplace	30
AURAF001	Use numbers in an automotive workplace	10
AURAF002	Read and respond to automotive workplace information	10
AURAF007	Develop and document specifications and procedures	40
AURAF009	Carry out research into the automotive industry	40
AURAF103	Communicate effectively in an automotive workplace	20
AURAF104	Resolve routine problems in an automotive workplace	20
AURAF105	Write routine texts in an automotive workplace	10
AURAF106	Conduct research and present technical reports	40
AURAF108	Interpret and apply automotive repair instructions	20
AURAF110	Identify routine problems in an automotive workplace	15
AURAKA001	Use information technology systems	30
AURAKA002	Adapt work processes to new technologies in an automotive workplace	40

Unit Code	Unit Title	Nominal Hours
AURALA001	Comply with legal aspects of a service and repair contract in an automotive workplace	40
AURAMA001	Work effectively with others in an automotive workplace	20
AURAMA003	Conduct information sessions in an automotive workplace	25
AURAMA004	Maintain business image in an automotive workplace	15
AURAMA005	Manage complex customer issues in an automotive workplace	50
AURAMA006	Contribute to planning and implementing business improvement in an automotive workplace	120
AURAMA102	Communicate business information in an automotive workplace	20
AURANN011	Estimate and quote automotive body repairs	15
AURAQA001	Contribute to quality work outcomes in an automotive workplace	20
AURAQA002	Inspect technical quality of work in an automotive workplace	40
AURAQA003	Maintain quality processes in an automotive workplace	40
AURASA001	Apply automotive workplace safety fundamentals	10
AURASA102	Follow safe working practices in an automotive workplace	20
AURATA001	Identify basic automotive faults using troubleshooting processes	20
AURATA002	Read, interpret and apply engineering drawings	40
AURATA004	Provide technical guidance	40
AURATA005	Estimate and quote automotive mechanical and electrical repairs	30
AURBCA101	Work in a retail bicycle environment	10
AURBCA102	Select and adjust bicycles to fit riders	5
AURBTA001	Remove and tag bicycle components	5
AURBTA005	Restore bicycles	30
AURBTA007	Provide mechanical support during cycling events	20

Unit Code	Unit Title	Nominal Hours
AURBTA102	Adjust bicycles and components	10
AURBTA103	Assemble bicycles	30
AURBTA104	Assemble new boxed bicycles for retail sale	20
AURBTA106	Assemble components for custom bicycles	20
AURBTA108	Disassemble and pack a bicycle for transport	20
AURBTB002	Service bicycle hydraulic braking systems	20
AURBTB003	Repair and overhaul bicycle hydraulic braking systems	10
AURBTB101	Service and repair bicycle mechanical braking systems	30
AURBTD101	Service bicycle steering systems	15
AURBTD102	Service bicycle suspension systems	20
AURBTD103	Repair and overhaul bicycle steering systems	30
AURBTD104	Repair and overhaul bicycle suspension systems	40
AURBTJ101	Remove, repair and refit bicycle tyres	10
AURBTJ102	Service bicycle wheels and hubs	15
AURBTJ103	Design and build bicycle wheels	25
AURBTJ104	Repair and overhaul bicycle wheels and hubs	25
AURBTK101	Maintain specialised bicycle repair tools and equipment	10
AURBTQ001	Service bicycle drivetrain systems	15
AURBTQ002	Repair and overhaul bicycle drivetrain systems	25
AURBTR002	Install and adjust bicycle electronic gear shifters	20
AURBTR101	Inspect and service electric power-assisted bicycles	20
AURBTR103	Retrofit electric drivetrain systems to bicycles	25

Unit Code	Unit Title	Nominal Hours
AURBTR104	Diagnose and repair electric bicycles	30
AURBTV101	Remove, refit and adjust bicycle accessories	15
AURBTY001	Repair bicycle frames	45
AURETA001	Analyse and evaluate electrical and electronic faults in electronic over hydraulic systems	60
AURETA002	Analyse and evaluate electrical and electronic faults in body management systems	60
AURETA003	Analyse and evaluate electrical and electronic faults in monitoring and protection systems	60
AURETA004	Analyse and evaluate electrical and electronic faults in convenience and entertainment systems	60
AURETA005	Analyse and evaluate electrical and electronic faults in theft-deterrent systems	60
AURETA006	Analyse and evaluate electrical and electronic faults in air conditioning and HVAC systems	60
AURETB002	Analyse and evaluate electrical and electronic faults in dynamic control management systems	60
AURETB101	Diagnose and repair electric braking systems	20
AURETD101	Diagnose and repair electronically controlled steering systems	25
AURETE001	Analyse and evaluate electrical and electronic faults in engine management systems	60
AURETH011	Depower and reinitialise hybrid electric vehicles	20
AURETH012	Service and maintain electrical components in hybrid electric vehicles	30
AURETH013	Analyse and evaluate electrical and electronic faults in HEV and BEV management systems	60
AURETH015	Diagnose, remove and replace heavy electric vehicle rechargeable energy storage systems	30
AURETH016	Diagnose and repair complex faults in battery electric vehicle powertrains	60
AURETH101	Depower and reinitialise battery electric vehicles	10
AURETH102	Inspect and maintain battery electric vehicles.	20
AURETH103	Diagnose and repair high voltage rechargeable energy storage systems in battery electric vehicle	30
AURETH104	Diagnose and repair traction motor speed control systems in battery electric vehicles	30

Unit Code	Unit Title	Nominal Hours
AURETH105	Diagnose and repair high voltage traction motors in battery electric vehicles	50
AURETH106	Diagnose and repair auxiliary motors and associated components in battery electric vehicles	40
AURETH107	Diagnose and repair system instrumentation and safety interlocks in battery electric vehicles	40
AURETH108	Diagnose and repair HVAC and rechargeable energy storage cooling systems in battery electric vehicle	40
AURETH109	Diagnose and repair DC to DC converters in battery electric vehicles	40
AURETH110	Diagnose and repair high voltage rechargeable energy storage systems in hybrid electric vehicles	15
AURETH114	Diagnose complex faults in hybrid and battery electric vehicle network management systems	50
AURETK001	Identify, select and use low voltage electrical test equipment	10
AURETK002	Use and maintain electrical test equipment in an automotive workplace	20
AURETK003	Operate electrical test equipment	40
AURETR001	Remove and tag automotive electrical system components	10
AURETR002	Inspect heavy vehicle battery storage systems	10
AURETR005	Install automotive security systems and components	40
AURETR006	Solder electrical wiring and circuits	20
AURETR007	Apply knowledge of automotive electrical circuits and wiring systems	20
AURETR008	Remove and replace electrical units and assemblies	15
AURETR009	Install vehicle lighting and wiring systems	40
AURETR010	Repair wiring harnesses and looms	40
AURETR011	Install basic ancillary electrical systems and components	40
AURETR013	Inspect, test and service charging systems	10
AURETR014	Inspect, test and service starting systems	10
AURETR017	Overhaul charging system alternators	20

Unit Code	Unit Title	Nominal Hours
AURETR018	Overhaul starting system motors	20
AURETR019	Inspect, service and repair AC electric motor drive systems	150
AURETR026	Remove, replace and program electrical and electronic units and assemblies	30
AURETR027	Install ancillary electronic systems and components	40
AURETR033	Develop and apply network electronic control system modifications	80
AURETR034	Develop and apply electrical system modifications	80
AURETR042	Remove, refit and operate electrical components following body repair activities	20
AURETR045	Inspect, service and repair DC electric motor drive systems	40
AURETR048	Construct and test basic electronic circuits	40
AURETR049	Install in-vehicle entertainment and convenience systems	40
AURETR051	Diagnose, repair and replace precision agriculture systems	40
AURETR103	Identify automotive electrical systems and components	25
AURETR104	Diagnose complex faults in convenience and entertainment systems	50
AURETR112	Test and repair basic electrical circuits	40
AURETR115	Inspect, test and service batteries	10
AURETR116	Read and apply vehicle wiring schematics and drawings	15
AURETR120	Diagnose and repair network electronic control systems	40
AURETR121	Diagnose, repair and replace electronic management, monitoring and tracking systems	40
AURETR122	Diagnose and repair vehicle dynamic control systems	70
AURETR123	Diagnose and repair spark ignition engine management systems	60
AURETR124	Diagnose and repair compression ignition engine management systems	50
AURETR125	Test, charge and replace batteries and jump-start vehicles	15

Unit Code	Unit Title	Nominal Hours
AURETR128	Diagnose and repair instruments and warning systems	40
AURETR129	Diagnose and repair charging systems	30
AURETR130	Diagnose and repair starting systems	30
AURETR131	Diagnose and repair ignition systems	30
AURETR132	Diagnose and repair automotive electrical systems	80
AURETR135	Apply knowledge of petrol and diesel engine operation	15
AURETR137	Diagnose complex faults in light vehicle safety systems	50
AURETR138	Diagnose complex faults in motorcycle electrical and electronic systems	50
AURETR139	Diagnose complex faults in light vehicle theft-deterrent systems	50
AURETR140	Diagnose complex faults in vehicle monitoring and protection systems	50
AURETR143	Diagnose and repair electronic body management systems	40
AURETR144	Diagnose and repair integrated engine and transmission management systems	50
AURETR146	Remove and refit vehicle batteries	15
AURETR147	Recharge vehicle batteries	15
AURETR149	Apply knowledge of ADAS technology in vehicle pre-repair scans	30
AURETR236	Diagnose and repair electronically controlled suspension systems	25
AURETU001	Install air conditioning systems	30
AURETU007	Overhaul air conditioning and HVAC system compressors	30
AURETU102	Recover vehicle refrigerants	10
AURETU103	Service air conditioning and HVAC systems	25
AURETU104	Diagnose and repair air conditioning and HVAC components	35
AURETU105	Retrofit automotive air conditioning and HVAC systems	30

Unit Code	Unit Title	Nominal Hours
AURETU106	Diagnose complex faults in air conditioning and HVAC systems	50
AURETX001	Analyse and evaluate electrical and electronic faults in driveline management systems	60
AURHTA001	Carry out heavy vehicle pre-repair cleaning	10
AURHTB002	Diagnose and repair heavy vehicle hydraulic and air over hydraulic braking systems	40
AURHTB003	Overhaul hydraulic and air over hydraulic braking system components	40
AURHTB005	Analyse and evaluate faults in heavy commercial vehicle braking systems	60
AURHTB101	Diagnose and repair heavy vehicle air braking systems	50
AURHTB106	Diagnose complex faults in heavy commercial vehicle braking systems	50
AURHTB107	Diagnose and repair heavy commercial vehicle electronic braking systems	40
AURHTD001	Inspect heavy commercial vehicle suspension systems	10
AURHTD005	Analyse and evaluate faults in heavy commercial vehicle steering and suspension systems	60
AURHTD102	Diagnose and repair heavy commercial vehicle steering systems	40
AURHTD103	Diagnose and repair heavy commercial vehicle suspension systems	40
AURHTD104	Carry out heavy vehicle wheel alignment operations	50
AURHTD106	Diagnose complex faults in heavy commercial vehicle steering and suspension systems	50
AURHTE001	Remove and install heavy vehicle engine assemblies	35
AURHTE004	Analyse and evaluate faults in heavy commercial vehicle engine and fuel systems	60
AURHTE102	Diagnose and repair heavy vehicle compression ignition engines	70
AURHTE103	Diagnose complex faults in heavy vehicle diesel engines	50
AURHTF001	Inspect heavy commercial vehicle fuel systems	20
AURHTF102	Diagnose and repair heavy vehicle diesel fuel injection systems	80
AURHTJ001	Inspect heavy commercial vehicle wheels and tyres	10



Unit Code	Unit Title	Nominal Hours
AURHTJ007	Remove, inspect, repair and refit industrial tyres and tubes	40
AURHTJ102	Select heavy vehicle tyres, wheels and rims for specific applications	20
AURHTJ103	Remove, inspect and refit heavy vehicle wheel and tyre assemblies	20
AURHTJ104	Remove, inspect, repair and refit agricultural equipment tyres and tubes	40
AURHTJ106	Remove, inspect, repair and refit heavy vehicle tyres and tubes	40
AURHTL101	Inspect, diagnose and repair alternative fuel systems in heavy vehicle engines	60
AURHTQ001	Inspect heavy commercial vehicle driveline components	5
AURHTQ102	Diagnose and repair heavy commercial vehicle final drive assemblies	30
AURHTQ103	Diagnose and repair heavy vehicle drive shafts	30
AURHTR105	Diagnose and repair heavy commercial trailer electronically controlled roll stability systems	25
AURHTX002	Inspect, test and replace heavy vehicle automatic transmissions	70
AURHTX101	Diagnose and repair heavy vehicle manual transmissions	50
AURHTX103	Diagnose and repair heavy vehicle automatic transmissions	60
AURHTX104	Diagnose and repair heavy vehicle clutch systems	35
AURHTX106	Diagnose complex faults in heavy commercial vehicle transmission and driveline systems	50
AURHTY001	Inspect and service mechanical connections of heavy vehicles and trailers over 4.5 tonnes	5
AURHTY102	Diagnose and repair mechanical connections of heavy vehicles and trailers over 4.5 tonnes	15
AURHTZ101	Diagnose and repair heavy vehicle emission control systems	20
AURJTA001	Carry out minor adjustments to motorcycles	10
AURJTA002	Remove and replace motorcycle components and accessories	10
AURJTB101	Diagnose and repair motorcycle braking systems	40
AURJTD001	Inspect motorcycle suspension systems	10

Unit Code	Unit Title	Nominal Hours
AURJTD002	Inspect motorcycle steering systems	10
AURJTD103	Diagnose and repair motorcycle suspension systems	25
AURJTD104	Diagnose and repair motorcycle steering systems	25
AURJTD105	Diagnose complex faults in motorcycle steering and suspension systems	50
AURJTE101	Diagnose and repair motorcycle engines	60
AURJTE102	Diagnose complex faults in motorcycle engine and transmission systems	50
AURJTE103	Inspect and service motorcycle engines	20
AURJTE104	Diagnose and repair motorcycle engine management systems	60
AURJTJ001	Remove, inspect and refit motorcycle wheel and tyre assemblies	20
AURJTJ002	Remove, inspect, repair and refit motorcycle tyres and tubes	40
AURJTJ003	Remove and refit motorcycle wheel and tyre assemblies	10
AURJTQ001	Inspect and service motorcycle driveline systems	5
AURJTQ102	Diagnose and repair motorcycle driveline systems	20
AURJTR102	Diagnose and repair motorcycle charging systems	30
AURJTR103	Diagnose and repair motorcycle starting systems	30
AURJTR104	Diagnose and repair motorcycle dynamic control systems	50
AURJTX101	Diagnose and repair motorcycle clutch systems	30
AURJTX102	Diagnose and repair motorcycle manual transmissions	40
AURJTX103	Diagnose and repair motorcycle automatic transmissions	50
AURJTY001	Repair and align motorcycle frames	15
AURKKJ001	Manage use of tyre management software	40
AURKTA001	Synchronise plant and equipment	40

Unit Code	Unit Title	Nominal Hours
AURKTA002	Inspect, service and repair crop harvesting equipment	40
AURKTA003	Inspect, service and repair crop planting and seeding equipment	40
AURKTA004	Inspect, service and repair spraying and spreading equipment	40
AURKTA005	Inspect, service and repair track type drive and support systems	30
AURKTA010	Inspect, service and repair hay cutting, raking and baling equipment	40
AURKTA109	Diagnose complex faults in mobile plant hydraulic systems	50
AURKTA111	Diagnose and repair mobile plant hydraulic systems	60
AURKTB002	Analyse and evaluate faults in wheeled mobile plant braking systems	60
AURKTB101	Diagnose and repair mobile plant braking systems	40
AURKTB103	Diagnose complex faults in mobile plant braking systems	50
AURKTD101	Diagnose and repair mobile plant suspension systems	40
AURKTD102	Diagnose and repair mobile plant steering systems	40
AURKTD105	Diagnose complex faults in mobile plant steering and suspension systems	50
AURKTJ011	Remove, inspect and fit earthmoving and off-the-road tyres	40
AURKTJ012	Remove, inspect and fit earthmoving and off-the-road wheel and rim assemblies	40
AURKTJ013	Perform minor repairs to earthmoving and off-the-road tyres	20
AURKTJ015	Select earthmoving and off-the-road tyres, wheels and rim assemblies for specific applications	20
AURKTJ016	Use earthmoving and off-the-road tyre handlers	20
AURKTQ101	Diagnose and repair mobile plant final drive assemblies	30
AURKTR101	Diagnose and repair electronic over hydraulic control systems	40
AURKTX101	Diagnose and repair powershift transmissions	50
AURKTX103	Diagnose complex faults in mobile plant transmission and driveline systems	50

Unit Code	Unit Title	Nominal Hours
AURKTX104	Diagnose and repair continuously variable transmissions	60
AURLLD011	Determine compliance of steering and suspension modifications	25
AURLTA101	Identify automotive mechanical systems and components	25
AURLTB001	Overhaul light vehicle braking system components	40
AURLTB002	Analyse and evaluate faults in light vehicle braking systems	60
AURLTB103	Diagnose and repair light vehicle hydraulic braking systems	40
AURLTB104	Diagnose complex faults in light vehicle braking systems	50
AURLTD002	Service and repair light vehicle lift assisted suspension systems	30
AURLTD007	Analyse and evaluate faults in light vehicle steering and suspension systems	60
AURLTD008	Replace and refit steering, suspension and braking system components	40
AURLTD013	Carry out advanced light vehicle wheel alignment operations	30
AURLTD101	Select and install performance enhanced suspension system products	50
AURLTD104	Diagnose and repair light vehicle steering systems	30
AURLTD105	Diagnose and repair light vehicle suspension systems	30
AURLTD106	Carry out light vehicle wheel alignment operations	40
AURLTD109	Diagnose complex faults in light vehicle steering and suspension systems	50
AURLTE001	Remove and install light vehicle engine assemblies	30
AURLTE003	Analyse and evaluate faults in light vehicle engine and fuel systems	60
AURLTE102	Diagnose and repair light vehicle engines	60
AURLTE104	Diagnose complex faults in light vehicle petrol engines	50
AURLTE105	Diagnose complex faults in light vehicle diesel engines	50
AURLTF101	Diagnose and repair light vehicle mechanical fuel injection systems	50

Unit Code	Unit Title	Nominal Hours
AURLTF102	Diagnose and repair light vehicle diesel fuel injection systems	50
AURLTJ011	Select light vehicle wheels and tyres for specific applications	30
AURLTJ102	Remove, inspect, repair and refit light vehicle tyres and tubes	40
AURLTJ104	Provide advice on the effects of wheel and tyre combinations	25
AURLTJ113	Remove, inspect and refit light vehicle wheel and tyre assemblies	20
AURLTQ003	Analyse and evaluate faults in light vehicle transmission and driveline systems	60
AURLTQ101	Diagnose and repair light vehicle final drive assemblies	20
AURLTQ102	Diagnose and repair light vehicle drive shafts	20
AURLTX101	Diagnose and repair light vehicle manual transmissions	40
AURLTX102	Diagnose and repair light vehicle automatic transmissions	50
AURLTX103	Diagnose and repair light vehicle clutch systems	30
AURLTX104	Diagnose complex faults in light vehicle automatic transmission and driveline systems	50
AURLTZ101	Diagnose and repair light vehicle emission control systems	20
AURMBA002	Load and unload competition vehicles and support equipment	20
AURMBA101	Transport light competition vehicles and support equipment	10
AURMCA101	Manage motor sport team media liaison	40
AURMCA102	Manage motor sport team promotional partnerships and marketing	40
AURMDA002	Assist with officiating duties at motor sport events	5
AURMDA101	Develop and update motor sport industry knowledge	10
AURMDA107	Act as a steward at motor sport events	20
AURMGA101	Set up and dismantle temporary work location and equipment at motor sport events	20
AURMGA102	Manage personal presentation and development in a motor sport environment	40

Unit Code	Unit Title	Nominal Hours
AURMKA001	Manage motor sport data	40
AURMLA001	Apply motor sport rules and regulations when officiating	10
AURMLA003	Inspect vehicles and equipment at motor sport events for compliance	20
AURMMA007	Follow motor sport event and team safety requirements	20
AURMMA101	Operate in a motor sport environment	20
AURMMA102	Manage the preparation of motor sport competition vehicles	40
AURMMA103	Manage motor sport operations	60
AURMMA104	Manage motor sport team development	60
AURMMA108	Coordinate operations of a motor sport team	40
AURMSA001	Follow motor sport safety and risk management procedures	10
AURMTA005	Perform pit lane and service area operations at motor sport events	20
AURMTA006	Perform torquing and fastening on motor sport competition vehicles	20
AURMTA007	Conduct non-destructive testing	20
AURMTA008	Apply aerodynamic and vehicle dynamic principles and effects to competition vehicles	40
AURMTA101	Prepare and service light competition vehicles	20
AURMTA102	Assemble and prepare competition vehicles for motor sport events	60
AURMTA103	Determine material suitability for competition vehicle components	80
AURMTA104	Prepare competition vehicles at motor sport events	40
AURMTA109	Collect and log motor sport data	20
AURMTD001	Test suspension dampers using a dynamometer	40
AURMTD002	Prepare competition vehicle suspension	30
AURMTE101	Test engines using a dynamometer	40

Unit Code	Unit Title	Nominal Hours
AURMTF001	Analyse and repair performance carburetted fuel systems	20
AURMTF002	Analyse and repair performance fuel injection systems	20
AURMTJ001	Select and prepare motor sport competition vehicle tyres and wheels	20
AURMTQ101	Analyse and repair faults in performance driveline systems	40
AURMTS001	Construct hose and pipe assemblies for competition vehicles	20
AURNTA001	Inspect, service and repair forklift mast assemblies	10
AURNTB101	Diagnose and repair forklift hydraulic braking systems	40
AURNTD101	Diagnose and repair forklift hydrostatic steering systems	40
AURPTA101	Carry out pre-repair operations to outdoor power equipment	5
AURPTA102	Carry out minor adjustments to outdoor power equipment	10
AURPTA103	Service and repair rotary cutting systems	8
AURPTA104	Service and repair drum cutting systems	25
AURPTA105	Service and repair chainsaw cutting systems	25
AURPTA106	Inspect and service line trimming systems and components	8
AURPTA107	Service and repair post boring systems	13
AURPTA108	Service and repair post hole digging systems	15
AURPTA109	Service and repair reciprocating cutting systems	13
AURPTA110	Inspect and service pumping systems	20
AURPTA111	Diagnose and repair pumping systems	30
AURPTE102	Inspect and service outdoor power equipment engines	20
AURPTE103	Diagnose and repair outdoor power equipment engines	30
AURPTE104	Overhaul outdoor power equipment engines	40

Unit Code	Unit Title	Nominal Hours
AURPTR101	Test and service 240 volt portable generators	10
AURPTR102	Test and service electric outdoor power equipment	20
AURPTR103	Service and repair outdoor power equipment engine management systems	40
AURPTR104	Inspect and service cordless electric tool skins	5
AURPTR105	Diagnose and repair cordless electric tool skins	15
AURPTR106	Deploy and service autonomous outdoor power equipment	15
AURRTA006	Water test vessels	40
AURRTC101	Diagnose and repair marine exhaust and cooling systems	30
AURRTD101	Diagnose and repair marine steering systems	30
AURRTE001	Carry out wet run tests on vessel outboard engines	10
AURRTE002	Inspect and service marine outboard engines	20
AURRTE003	Inspect and service marine inboard engines	20
AURRTE008	Install marine engines, controls and instruments	55
AURRTE010	Test marine engines in water tanks	30
AURRTE011	Overhaul two and four-stroke cycle marine outboard engines	40
AURRTE106	Diagnose and repair marine outboard engines	40
AURRTE107	Diagnose and repair marine inboard engines	40
AURRTF001	Diagnose and repair petrol and diesel marine fuel systems	80
AURRTQ001	Inspect and service marine inboard propeller drive systems	10
AURRTQ002	Inspect and service marine jet drive propulsion systems	10
AURRTQ005	Install marine jet drive propulsion systems	40
AURRTQ104	Diagnose and repair marine inboard propeller drive systems	25



Unit Code	Unit Title	Nominal Hours
AURRTQ106	Diagnose and repair marine jet drive propulsion systems	20
AURRTR001	Inspect, service and maintain marine battery storage systems	10
AURRTR007	Install marine electrical systems and components	15
AURRTR106	Diagnose and repair marine electrical systems	20
AURRTR108	Diagnose and repair marine network electronic control systems	40
AURRTX001	Inspect and service marine outboard and stern drive transmissions	10
AURRTX002	Inspect and service marine inboard transmissions	10
AURRTX103	Diagnose and repair marine outboard and stern drive transmissions	30
AURRTX104	Diagnose and repair marine inboard transmissions	30
AURSAA001	Process customer complaints in an automotive workplace	20
AURSAA002	Maintain customer aftermarket relations	20
AURSBA001	Carry out warehousing procedures in an automotive workplace	40
AURSBA102	Identify and match uncommon automotive parts	40
AURSCA007	Determine used motor vehicle stock requirements	40
AURSCA008	Wholesale used motor vehicle stock	40
AURSCA010	Appraise and purchase used motor vehicles for sale	35
AURSCA101	Select and supply automotive parts and products	100
AURSCA102	Present automotive products and services for sale	20
AURSCA103	Apply sales procedures in an automotive workplace	40
AURSCA104	Carry out cash and non-cash payment operations	35
AURSCA105	Sell automotive products and services	40
AURSCA106	Promote automotive products and services	20

Unit Code	Unit Title	Nominal Hours
AURSCA109	Provide vehicle technology information	20
AURSCA111	Conduct online transactions in an automotive workplace	40
AURSCP101	Provide information to customers on automotive refinishing products	20
AURSLA001	Comply with legal requirements when selling automotive products and services	15
AURTGA001	Drive and manoeuvre trailers	5
AURTNA001	Estimate and quote automotive vehicle or machinery modifications	40
AURTTA001	Remove and tag steering, suspension and braking system components	15
AURTTA002	Assist with automotive workplace activities	10
AURTTA003	Use and maintain basic mechanical measuring devices	15
AURTTA006	Inspect and service hydraulic systems	20
AURTTA007	Inspect, service and repair pneumatic systems	30
AURTTA008	Produce patterns and templates	80
AURTTA009	Carry out mechanical pre-repair operations	20
AURTTA010	Service and repair trailers up to 4.5 tonnes	15
AURTTA011	Install hydraulic systems to specified applications	74
AURTTA012	Fabricate and install fluid power hose assemblies	10
AURTTA014	Assemble and install pneumatic system components	20
AURTTA017	Carry out vehicle safety inspections	10
AURTTA020	Apply heat induction processes	20
AURTTA022	Develop and apply mechanical system modifications	60
AURTTA104	Carry out servicing operations	20
AURTTA105	Select and use bearings, seals, gaskets, sealants and adhesives	10

Unit Code	Unit Title	Nominal Hours
AURTTA113	Diagnose and repair hydraulic systems	60
AURTTA118	Develop and carry out diagnostic test strategies	20
AURTTA121	Diagnose complex system faults	80
AURTTA125	Diagnose complex faults in vehicle integrated stability control systems	50
AURTTA126	Diagnose complex faults in electronic over hydraulic systems	50
AURTTA127	Carry out basic vehicle servicing operations	40
AURTTB004	Inspect and service air braking systems	20
AURTTB006	Inspect, service and repair auxiliary braking systems	20
AURTTB007	Remove and replace brake assemblies	20
AURTTB012	Attach friction materials and radius grind	40
AURTTB013	Machine brake drums and brake disc rotors	40
AURTTB015	Assemble and fit braking system components	80
AURTTB101	Inspect and service braking systems	20
AURTTTC001	Inspect and service cooling systems	10
AURTTTC002	Repair radiators	50
AURTTTC004	Remove and replace radiators	20
AURTTTC103	Diagnose and repair cooling systems	20
AURTTD001	Inspect steering systems	10
AURTTD002	Inspect and service steering systems	10
AURTTD003	Inspect suspension systems	10
AURTTD004	Inspect and service suspension systems	10
AURTTD005	Overhaul steering system components	40

Unit Code	Unit Title	Nominal Hours
AURTTD006	Remove and replace vehicle front suspension springs	25
AURTTD007	Remove and replace steering assemblies	20
AURTTE001	Apply knowledge of engine science	40
AURTTE003	Remove and tag engine system components	15
AURTTE005	Overhaul engines	60
AURTTE006	Remove and replace conventional engine assemblies	20
AURTTE007	Dismantle and assemble single cylinder four-stroke petrol engines	40
AURTTE008	Dismantle and assemble multi-cylinder four-stroke petrol engines	40
AURTTE009	Remove and replace engine cylinder heads	20
AURTTE104	Inspect and service engines	20
AURTTF003	Overhaul diesel fuel injection system components	100
AURTTF007	Overhaul carburettor fuel system components	60
AURTTF101	Inspect and service petrol fuel systems	25
AURTTF102	Inspect and service diesel fuel injection systems	20
AURTTF105	Diagnose and repair engine forced-induction systems	15
AURTTF106	Diagnose and repair petrol carburettor systems	50
AURTTJ003	Remove and replace wheel and tyre assemblies	10
AURTTJ011	Balance wheels and tyres	10
AURTTJ012	Remove, inspect and refit wheel hubs and associated brake components	20
AURTTK001	Use and maintain measuring equipment in an automotive workplace	15
AURTTK102	Use and maintain tools and equipment in an automotive workplace	20
AURTTL001	Inspect and service CNG fuel systems	15

Unit Code	Unit Title	Nominal Hours
AURTTL003	Install CNG fuel systems	60
AURTTL007	Inspect and service LPG fuel systems	15
AURTTL009	Install LPG fuel systems	60
AURTTL014	Analyse and evaluate faults in gas fuel systems	60
AURTTL015	Develop and apply gas systems modifications	80
AURTTL102	Diagnose and repair CNG fuel systems	40
AURTTL104	Inspect and service LNG fuel systems	15
AURTTL105	Diagnose and repair LNG fuel systems	40
AURTTL108	Diagnose and repair LPG fuel systems	40
AURTTL111	Diagnose complex faults in CNG fuel systems	50
AURTTL112	Diagnose complex faults in LNG fuel systems	50
AURTTL113	Diagnose complex faults in LPG fuel systems	50
AURTTM001	Operate and monitor computer numerical control machines	30
AURTTM002	Repair bearing tunnels and connecting rods in engines	40
AURTTM003	Apply metal to rebuild engine components	60
AURTTM004	Assemble engine blocks and sub-assemblies	70
AURTTM005	Balance rotating and reciprocating engine components	40
AURTTM006	Perform advanced machining and blueprinting of engine components	40
AURTTM007	Carry out crankshaft grinding	60
AURTTM008	Dismantle and evaluate engine blocks and sub-assemblies	70
AURTTM009	Fit sleeves and bore and hone engine cylinders	60
AURTTM010	Heat treat, straighten and reclaim engine components	40

Unit Code	Unit Title	Nominal Hours
AURTTM011	Recondition engine cylinder heads	120
AURTTM012	Carry out camshaft grinding	60
AURTTQ001	Inspect and service final drive assemblies	5
AURTTQ002	Remove and refit driveline components	5
AURTTQ004	Overhaul final drive assemblies	20
AURTTQ103	Inspect and service drive shafts	5
AURTTR101	Diagnose complex faults in engine management systems	50
AURTTTS101	Fabricate exhaust systems and components	60
AURTTW001	Carry out soft soldering techniques	20
AURTTW002	Set, operate and monitor specialist reconditioning machines	40
AURTTW003	Carry out machining operations	80
AURTTX001	Remove and tag driveline components	10
AURTTX007	Overhaul clutch assemblies	30
AURTTX008	Overhaul manual transmissions	50
AURTTX009	Overhaul automatic transmissions	240
AURTTX011	Overhaul torque converters	30
AURTTX012	Dismantle and assemble conventional manual transmissions	40
AURTTX013	Remove and replace clutch assemblies	20
AURTTX015	Inspect and service clutch systems	10
AURTTX102	Inspect and service manual transmissions	10
AURTTX103	Inspect and service automatic transmissions	10
AURTTX104	Inspect and service hydrostatic transmissions	10

Unit Code	Unit Title	Nominal Hours
AURTTX106	Diagnose and repair hydrostatic transmissions	40
AURTTY001	Repair vehicle chassis, frame and associated components	80
AURTTZ001	Inspect and service emission control systems	10
AURTTZ102	Diagnose and repair exhaust systems	10
AURVLA001	Identify and report vehicle claim fraud indicators	30
AURVNA001	Provide vehicle loss assessments and identify repair requirements	80
AURVNA002	Provide vehicle total loss assessments	30
AURVNA003	Review vehicle repair quotations	40
AURVNA004	Apply insurance industry knowledge to vehicle loss assessments	80
AURVNA005	Inspect quality of vehicle repair work	20
AURVNA006	Identify and value vehicle salvage	30
AURVNA008	Apply automotive body and paint knowledge to vehicle loss assessments	40
AURVNA107	Apply automotive mechanical and electrical knowledge to vehicle loss assessments	40
AURVNN101	Evaluate vehicle bodywork for damage and identify repair requirements	40
AURVNP101	Evaluate vehicle paintwork for damage and identify refinish requirements	40
AURVTA001	Prepare vehicles for customer use	20
AURVTA002	Remove and replace vehicle supplementary restraint systems	20
AURVTA003	Inspect vehicle paint, trim and accessories and recommend repair procedures	10
AURVTA005	Clean vehicles	20
AURVTA104	Inspect damaged vehicle systems and recommend repairs	20
AURVTG006	Apply vehicle window tinting	30
AURVTG007	Clean vehicle glass surfaces	10

Unit Code	Unit Title	Nominal Hours
AURVTG008	Cut and process vehicle and machinery flat laminated glass	15
AURVTG011	Install side vehicle windows	15
AURVTG101	Repair laminated glass windscreens	30
AURVTG102	Remove and install rubber glazed windscreens	30
AURVTG103	Remove and install butyl sealed windscreens	30
AURVTG104	Remove and install direct glazed windscreens	30
AURVTG105	Remove and install framed type windscreens	30
AURVTG109	Remove and install vehicle fixed body glass	15
AURVTG110	Remove and install vehicle movable body glass	15
AURVTG112	Remove and install heavy vehicle rubber and direct glazed windscreens	30
AURVTG113	Remove and install large vehicle windscreens	30
AURVTK001	Use and maintain vehicle body repair hand tools	20
AURVTN001	Remove and tag vehicle body components	10
AURVTN003	Remove and store vehicle body components	20
AURVTN005	Remove and replace adhesive attached components on vehicles	15
AURVTN006	Remove and replace mechanical units during vehicle repair	20
AURVTN007	Remove and clean salvageable vehicle components	60
AURVTN008	Clean vehicle body and door openings	15
AURVTN009	Clean vehicle engines and engine components	15
AURVTN010	Clean vehicle underbody	15
AURVTN017	Repair vehicle thermoplastic body panels and components	30
AURVTN018	Repair and replace vehicle structural damage	30



Unit Code	Unit Title	Nominal Hours
AURVTN021	Repair vehicle body components using lead wiping	30
AURVTN022	Repair vehicle body misalignment	50
AURVTN025	Repair corroded vehicle body panels and components	60
AURVTN029	Set up and operate universal vehicle measuring systems	20
AURVTN030	Service air compressors and air lines	40
AURVTN031	Carry out vehicle sectional repairs	80
AURVTN039	Set up body alignment equipment on vehicles	40
AURVTN041	Remove and realign vehicle body panels	40
AURVTN042	Dismantle vehicle components	20
AURVTN043	Install external vehicle equipment	50
AURVTN102	Carry out non-structural vehicle panel repairs	40
AURVTN104	Remove, replace and align bolt-on vehicle body panels and components	90
AURVTN111	Remove and install vehicle rear vision mirrors	2
AURVTN112	Install vehicle sunroofs	30
AURVTN113	Carry out paint-less dent repairs on vehicle body panels	40
AURVTN115	Repair vehicle body panels using metal finishing	35
AURVTN116	Repair vehicle body panels using filler	35
AURVTN119	Repair vehicle structural damage by riveting	30
AURVTN120	Remove and replace major welded panels on vehicles	50
AURVTN123	Repair adhesive bonded structural damage on vehicles	40
AURVTN126	Repair vehicle aluminium body panels without the use of body filler	30
AURVTN127	Repair vehicle aluminium body panels using filler	30

Unit Code	Unit Title	Nominal Hours
AURVTN128	Identify and repair high strength steel vehicle components	40
AURVTN132	Inspect vehicle damage and determine repair procedures	40
AURVTN133	Service and repair air compressors and components	40
AURVTN134	Evaluate vehicle body repair materials, equipment and work processes	60
AURVTN135	Apply original equipment manufacturer repair procedures during vehicle repairs	20
AURVTN137	Test vehicle components for correct operation	50
AURVTN138	Carry out basic repairs to vehicle body panels	40
AURVTN140	Repair vehicle plastic components	20
AURVTN143	Identify and repair high strength aluminium components	40
AURVTP002	Mask vehicle panels and components	20
AURVTP005	Apply rust prevention and sound deadening materials to vehicle body components	20
AURVTP006	Apply refinishing primers to vehicle surfaces	30
AURVTP008	Clean and polish vehicle paint surfaces	15
AURVTP019	Prepare and paint plastic and composite vehicle surfaces	20
AURVTP020	De-nib, buff and polish vehicle painted surfaces	20
AURVTP021	Restore vehicle body exterior paint	30
AURVTP026	Apply basic airbrush techniques to vehicle body panels	40
AURVTP101	Remove paint from vehicle painted surfaces	20
AURVTP103	Prepare vehicle spray painting equipment for use	40
AURVTP104	Apply basic colour matching techniques using vehicle paint codes	30
AURVTP107	Touch up minor vehicle paintwork damage	30
AURVTP109	Apply vehicle body film wrapping	20

Unit Code	Unit Title	Nominal Hours
AURVTP110	Prepare and operate vehicle paint drying equipment	30
AURVTP111	Apply solid acrylic two-pack materials to vehicle components	40
AURVTP112	Apply air dry and polyurethane refinishing materials	40
AURVTP113	Prepare vehicle substrates for refinishing	70
AURVTP114	Colour match multi-layer and clear over base two-pack paints on vehicles and components	60
AURVTP115	Match direct gloss solid paint colour on vehicles or components	40
AURVTP116	Rectify and touch up vehicle direct gloss paint faults using two-pack systems	60
AURVTP117	Rectify and touch up vehicle paint faults using clear over base two-pack systems	80
AURVTP118	Rectify vehicle multi-layer and pearl paint faults using two-pack systems	80
AURVTP123	Apply clear over base two-pack refinishing materials to vehicle body components	45
AURVTP124	Apply clear over base multi-layer and pearl refinishing materials to vehicle body components	45
AURVTP125	Apply water-based refinishing materials to vehicle bodies and substrates	45
AURVTP128	Carry out custom painting techniques to vehicle body panels	90
AURVTP129	Prepare surface and prime repaired body panels	50
AURVTP130	Apply paint to vehicle body panels	90
AURVTP131	Cut and polish painted vehicle body panels	30
AURVTP132	Prepare and mask vehicle body panel surfaces	20
AURVTS001	Fabricate wooden components for vehicles	40
AURVTS006	Fabricate automotive and marine trim components	80
AURVTS103	Fabricate vehicle composite material components	60
AURVTS104	Repair vehicle composite material components	30
AURVTS105	Fabricate vehicle body panels and components	40

Unit Code	Unit Title	Nominal Hours
AURVTT001	Carry out sewing repairs to automotive and marine trim	40
AURVTT002	Carry out repairs and alterations to automotive and marine trim	40
AURVTT003	Remove and replace automotive and marine interior trim components	20
AURVTT004	Trim vehicle components	80
AURVTT005	Select trim and fabric materials	80
AURVTT006	Apply trimming adhesives	20
AURVTT007	Clean plastic trim and fittings of vehicles	15
AURVTT008	Clean vehicle interior trim	15
AURVTT009	Remove and replace vehicle and vessel seats and fittings	20
AURVTT010	Remove and manufacture or repair vehicle head lining	30
AURVTT012	Conduct sewing operations	80
AURVTT013	Fabricate and fit loose and fitted covers to vehicle seats and components	30
AURVTT014	Fabricate and fit marine covers	40
AURVTT015	Fabricate and install canvas products for automotive and marine components	30
AURVTT017	Fabricate and install automotive and marine floor coverings	30
AURVTT018	Fabricate and install automotive and marine soft top hoods	60
AURVTT020	Select and use leather in automotive and marine trimming	80
AURVTT119	Fabricate and install automotive and marine frames, canopies and side curtains	40
AURVTT121	Select and apply adhesives in automotive and marine service and repair work	20
AURVTV001	Remove, replace and test non-electrical vehicle components and accessories	40
AURVTW002	Carry out oxyacetylene brazing of components	30
AURVTW006	Carry out thermoplastic welding on vehicle trim components	30

Unit Code	Unit Title	Nominal Hours
AURVTW007	Carry out oxyacetylene thermal heating and cutting on vehicle body sections	20
AURVTW010	Set up and use welding equipment	40
AURVTW018	Carry out oxyacetylene welding, thermal heating and cutting	30
AURVTW101	Carry out manual metal arc welding on components	30
AURVTW103	Carry out advanced gas metal arc welding on vehicle body sections	30
AURVTW104	Carry out tungsten inert gas welding	30
AURVTW105	Carry out spot welding	20
AURVTW109	Carry out basic gas metal arc welding	20

# Contacts and Links

Curriculum Maintenance Manager (CMM)		
Engineering Industries - Automotive	The CMM Service is provided on behalf of Higher Education and Skills. CMM Service Executive Officers can assist with questions on payable and nominal hours.	Pat Thornton Bendigo Kangan Institute Address: Private Bag 299, Somerton Vic 3062 Phone: 0401 610 776 Email: pthornton@kangan.edu.au
Service Skills Organisation (SSO)		
PwC Skills for Australia	PwC Skills for Australia is responsible for developing the <b>AUR Automotive Retail, Service &amp; Repair Training Package</b> and can be contacted for further information.	Address; 2 Riverside Quay, Southbank VIC 3006 Phone: 1800 714 819 Email: info@skillsforaustralia.com Website: <a href="http://PwC Australia">PwC Australia</a>
National Register for VET in Australia		
Training.gov.au (TGA)	TGA is the Australian government's official National Register of information on Training Packages, qualifications, courses, units of competency and RTOs.	See website <a href="http://training.gov.au">training.gov.au</a> for more information.
Australian Government		
Department of Education, Skills and Employment	The Commonwealth Department is responsible for national policies and programmes that help Australians access quality vocational education and training.	See website <a href="http://dese.gov.au">dese.gov.au</a> for more information.
State Government		
Department of Education and Training (DET)	DET is the State Training Authority responsible for supporting implementation of Vocational Education and Training (VET) in Victoria.	Phone (03) 9637 2000 See website <a href="http://education.vic.gov.au">education.vic.gov.au</a> for more information.

National VET Regulatory Authority		
Australian Skills Quality Authority (ASQA)	ASQA is the national regulator for Australia's VET sector.	Phone Info line: 1300 701 801 See website <a href="http://asqa.gov.au">asqa.gov.au</a> for more information.
Victorian State VET Regulatory Authority		
Victorian Registration and Qualifications Authority (VRQA)	The VRQA is a statutory authority responsible for the registration and regulation of Victorian RTOs and for the regulation of apprenticeships and traineeships in Victoria.	Phone (03) 9637 2806 See website <a href="http://vrqa.vic.gov.au">vrqa.vic.gov.au</a>
Industry Regulatory Bodies		
WorkSafe Victoria	The industry Regulatory body can provide advice on licensing, legislative or regulatory requirements which may impact on the delivery of training or the issuance of qualifications in this Training Package.  WorkSafe needs to provide written verification before high risk work units can be added to an RTO's scope of registration.	222 Exhibition Street, Melbourne 3000 Phone (03) 9641 1444 or phone 1800 136 089 (toll free)  Email <a href="mailto:info@worksafe.vic.gov.au">info@worksafe.vic.gov.au</a> and see website <a href="http://worksafe.vic.gov.au">worksafe.vic.gov.au</a> for further information.
VicRoads Alternative Fuel System Assessment and Certification Scheme (AFSACS)	The industry Regulatory body can provide advice on licensing, legislative or regulatory requirements which may impact on the delivery of training or the issuance of qualifications in this Training Package.	Address: GPO Box 1644 Melbourne, Vic, 3001 Email: <a href="mailto:afsacs@roads.vic.gov.au">afsacs@roads.vic.gov.au</a> Phone: 1300 309 571  See the <a href="#">AFSACS website</a> for more information
Australian Refrigeration Council Ltd.	The industry Regulatory body can provide advice on licensing, legislative or regulatory requirements which may impact on the delivery of training or the issuance of qualifications in this Training Package.	Address: Locked Bag 3033, Box Hill, Vic, 3128  Level 1, 818 Whitehorse Road, Box Hill 3128 Phone/fax: 1300 88 44 83 / 1300 55 40 23  Email: <a href="mailto:enquire@arctick.org">enquire@arctick.org</a>  See the <a href="#">Arctick website</a> for more information

# Glossary

<b>Code</b>	Nationally endorsed Training Package qualification code.
<b>Title</b>	Nationally endorsed Training Package qualification title.
<b>Unit Code</b>	Nationally endorsed Training Package unit code.
<b>Unit Title</b>	Nationally endorsed Training Package unit title.
<b>Maximum Payable Hours</b>	<p>The maximum number of hours the Victorian Government will subsidise under Skills First funding for the achievement of the minimum realistic vocational outcome of the qualification, as determined by the qualification packaging rules. The Maximum Payable Hours do not cover every possible combination of core and elective units available for a specific qualification.</p> <p>Minimum payable hours reflect a calculated minimum number of hours that could deliver a minimum realistic vocational outcome, based on efficiencies of contextualisation and integration.</p>
<b>Scope of Registration</b>	Scope of registration specifies the AQF qualifications and/or units of competency the training organisation is registered to issue and the industry training and/or assessment services it is registered to provide.
<b>Nominal Hours</b>	Nominal hours reflect the anticipated time taken to deliver and assess the outcomes of a unit of competency excluding unsupervised delivery or the time taken for repeated practical application of skills. Nominal hours are determined by the Victorian State Training Authority (DET) and are primarily developed for funding purposes in Victoria.