

Ministerial Diary Disclosure Form

Ministerial Code of Conduct, s 5.3

Victorian Government

This form is to be used by ministers for quarterly ministerial diary summaries made in accordance with s 5.3 of the Ministerial Code of Code (Ministerial Code), which requires that:

'Ministers must publish summaries from their diaries on a quarterly basis, detailing scheduled meetings with stakeholders, external organisations, third-party lobbyists, Government Affairs Directors, and external individuals.

Summaries should disclose the meeting date, company or organisation with whom the meeting occurred, meeting attendees, including registered lobbyist details (where applicable), purpose of the meeting and any other additional information required by the Premier.'

Ministerial diary summaries must be **attached** to this form and provided to the Secretary, Department of Premier and Cabinet within 14 business days of the end of each quarter. All diary summaries will be published on the Victorian Government website in accordance with the Ministerial Code.

Instructions for completing this form

Complete the details below. Further information on the publication of ministerial diaries, including identifying meetings in scope for disclosure, privacy notices to attendees, and preparation of diary summaries can be found in the Publication of Ministerial Diaries Guidance and Ministerial Office Process Guide.

Privacy

Ministerial diary disclosure forms are held by DPC in accordance with the *Privacy and Data Protection Act 2014*. The personal information collected in these forms is collected for the purposes of publication of meeting details in accordance with the Ministerial Code of Conduct. Please ensure that the Privacy Notice (set out in the **Ministerial Office Process Guide**) is sent as part of the meeting invitation.

For information on how the Department of Premier and Cabinet (DPC) collects and discloses personal information, please refer to DPC's Privacy Policy. Should individuals wish to gain access to or correct their personal information that DPC holds, please contact: Title: Privacy Officer, DPC, Contact details: dpc.privacy@dpc.vic.gov.au.

Declaration


Quarterly disclosure period: April 2024 - June 2024

Minister name: **Minister Suleyman**

Ministerial portfolio(s): Small Business, Veterans and Youth

Declaration:

I declare that the information provided in the attached summary of my Ministerial diary is true, accurate and complies with my obligations under the Ministerial Code of Conduct at the date of signature.

Signature of Minister:  Date: 11/07/2024

PUBLICATION OF MINISTERIAL DIARIES – APRIL - JUNE 2024

Minister: Hon. Natalie Suleyman MP

Portfolio/s: Small Business, Veterans and Youth

Subject	Start Date	Description
Meeting: Darebin Young Citizen Jury	4/04/2024	<p>Attendees: Nathan Lambert MP, Member for Preston Cr Julie Williams, Darebin City Council Adviser to Minister Suleyman Members of Darebin City Council's Young Citizen Jury</p> <p>Purpose of Meeting: An opportunity for the Minister and local MP, Nathan Lambert to meet with Darebin City Council's Young Citizen Jury. The Young Citizen Jury meet every month to debate and discuss issues</p>
Donnybrook Small Business Roundtable	11/04/2024	<p>Attendees: Lauren Kathage MP, Member for Yan Yean Athena Andriotis, Director, Policy Projects, Small Business Victoria Adviser to Minister Suleyman Small Business Owners in Donnybrook District</p> <p>Purpose of meeting : Roundtable discussion with community members and small business owners in Donnybrook. Discussion of Business Victoria online supports for small business.</p>
Meeting: Istanbul Chamber of Trade	19/04/2024	<p>Attendees: Mehmet Develioglu, Deputy President - Istanbul Chamber of Trade</p> <p>Purpose of meeting: Introductory Meeting</p>
Meeting: Turkish Exporters Assembly	19/04/2024	<p>Attendees: Cetin Tecdelioglu, Deputy President - Turkish Exporters Assembly</p> <p>Purpose of Meeting: Introductory meeting</p>
Meeting: Council of Foreign Economic Relations of the Turkiye-Australia Business Council	20/04/2024	<p>Attendees: Mr Steven Young, Chair - Council of Foreign Economic Relations of the Turkiye-Australia Business Council Ella George MP, Member for Lara Anthony Cianflone MP, Member for Pascoe Vale Juliana Addison, MP, Member for Wendouree Pauline Richards, MP, Member for Cranbourne Matt Fregon, MP, Member for Ashwood Luba Grigorovitch, MP, Member for Kororoit Belinda Wilson, MP, Member for Narre Warren North Martin Cameron, MP, Member for Morwell Tim Bull, MP, Member for East Gippsland Emma Kealy, MP, Member for Lowan Cindy McLeish, MP, Member for Eildon</p> <p>Purpose of Meeting: Introductory meeting</p>
Meeting: Victoria Australian Army Cadets Brigade	1/05/2024	<p>Attendees: Colonel Sharon Coates CSC Lieutenant Colonel Jason Eltham Adviser to Minister Suleyman</p> <p>Purpose of meeting: Introductory meeting.</p>

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Minister: Hon. Natalie Suleyman MP

Portfolio/s: Small Business, Veterans and Youth

Subject	Start Date	Description
Meeting: YMCA Youth Parliament Group	1/05/2024	<p>Attendees: Christine Couzens MP, Member for Geelong Ella George MP, Member for Lara Tim Richardson MP, Parliamentary Secretary for Mental Health and Suicide Prevention Members of YMCA Youth Parliament Adviser to Minister Suleyman</p> <p>Purpose of meeting : Meeting with Youth Parliamentarians to discuss their involvement with the YMCA Youth Parliament.</p>
Meeting: Chair of the Victorian Veterans Council	2/05/2024	<p>Attendees: Commodore Greg Yorke, AM, CSC, Chair - Victorian Veterans Council</p> <p>Purpose of meeting: Discussion of current issues in the veterans sector.</p>
Meeting: Governor and Director of Gallipoli	9/05/2024	<p>Attendees: İlhami AKTAŞ - Governor of Çanakkale İsmail KAŞDEMİR - Director of the Gallipoli Historic Site Zeynel BAYSEFEROĞULLARI - Head of Group at the Directorate of the Gallipoli Historic Site Murat Onur TURHAL - Expert at the Directorate of the Gallipoli Historic Site Doğan Işık, Turkish Consul-General Fatıma Sezgin, Protocol Officer, Turkish Consulate General Muhsin Açıköz</p> <p>Purpose of meeting : Curtosey call.</p>
Meeting: Koorie Youth Council (KYC)	16/05/2024	<p>Attendees: Sheena Watt MP Bonnie Dukakis, KYC Leadership Team Leyla Quartermaine, KYC Leadership Team</p> <p>Purpose of meeting: Stakeholder meeting.</p>
Meeting: Turkish Airlines	16/05/2024	<p>Attendees: Gokhan Cengiz, Regional Sales Manager, Australia and New Zealand – Turkish Airlines Ahmet Halid Kutluoglu, General Manager, Australia and New Zealand – Turkish Airlines Adviser to Minister Suleyman</p> <p>Purpose of Meeting : Curtosey call.</p>
Meeting : South Grampians Shire Council	28/05/2024	<p>Attendees: Darren Barber, Acting CEO - South Gippsland Shire Council David Robertson, Mayor - South Gippsland Shire Council Adviser to Minister Suleyman</p> <p>Purpose of meeting: Stakeholder matter in relation to Small Business, Veterans and Youth.</p>

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Minister: Hon. Natalie Suleyman MP

Portfolio/s: Small Business, Veterans and Youth

Subject	Start Date	Description
Meeting: YACVic	4/06/2024	<p>Attendees: Mary Nega, CEO - YACVic Rachael Sprigg-Mckinnie, Chief of Staff to Minister Suleyman Adviser to Minister Suleyman Brydie Clarke, Director – Office for Youth</p> <p>Purpose of meeting : Stakeholder Meeting.</p>
Meeting: Mainstreet Australia	4/06/2024	<p>Attendees: Cinzia Crea, Committee of Management Member - Mainstreet Australia Elizabeth Joldeski, Executive Officer - Mainstreet Australia Adviser to Minister Suleyman Ylva Carosone, Executive Director - Small Business Victoria</p> <p>Purpose of meeting: Stakeholder meeting.</p>
Meeting: Victorian Chamber of Commerce and Industry (V	4/06/2024	<p>Attendees: Paul Guerra, CEO - Victorian Chamber of Commerce and Industry Chanelle Pearson, Chief of Staff to CEO - Victorian Chamber of Commerce and Industry Amelia Bitsis, Executive Director, Policy and Advocacy - Victorian Chamber of Commerce and Industry Ylva Carosone, Executive Director - Small Business Victoria Adviser to Minister Suleyman</p> <p>Purpose of meeting: Stakeholder meeting.</p>
Kalkallo Small Business Roundtable	7/06/2024	<p>Attendees: The Hon. Ros Spence MP, Member for Kalkallo and Minister for Community Sport, for Agriculture, and for Carers and Volunteers Athena Andriotis, Director, Policy Projects - Small Business Victoria Adviser to Minister Suleyman Small Business Owners in Kalkallo District</p> <p>Purpose of Meeting: Roundtable discussion with community members and small business owners in Kalkallo. Discussion of Business Victoria online supports for small business.</p>
Meeting: Melbourne Legacy	11/06/2024	<p>Attendees: Mark Dixon, CEO - Melbourne Legacy Kerry Jenke, President - Melbourne Legacy Rachael Sprigg-McKinnie, Chief of Staff to Minister Suleyman Adviser to Minister Suleyman</p> <p>Purpose of meeting: Stakeholder meeting.</p>
Meeting: Vietnamese Veterans Association	11/06/2024	<p>Attendees: Andy Nguyen, Vietnamese Veterans Association Joseph Pham, Vietnamese Veterans Association Dat Van Dang, Vietnamese Veterans Association Lanh, Tran Ngoz, Vietnamese Veterans Association Mai Vo Trang, Vietnamese Veterans Association Le Van Ty, Vietnamese Veterans Association Be Van Nguyen, Vietnamese Veterans Association</p> <p>Purpose of meeting: Stakeholder meeting.</p>

PUBLICATION OF MINISTERIAL DIARIES – APRIL - JUNE 2024

Minister: Hon. Natalie Suleyman MP

Portfolio/s: Small Business, Veterans and Youth

Subject	Start Date	Description
Kororoit Small Business Roundtable	13/06/2024	<p>Attendees: Luba Grigorovitch MP, Member for Kororoit Adviser to Minister Suleyman Ylva Carosone, Executive Director - Small Business Victoria Small Business Owners in Kororoit District</p> <p>Purpose of meeting : Roundtable discussion with community members and small business owners in Kororoit. Discussion of Business Victoria online supports for small business.</p>
Point Cook Small Business Roundtable	13/06/2024	<p>Attendees: Mathew Hilakari MP, Member for Point Cook Adviser to Minister Suleyman Ylva Carosone, Executive Director, Small Business Victoria Small Business Owners in Point Cook District</p> <p>Purpose of meeting : Roundtable discussion with community members and small business owners in Point Cook. Discussion of Business Victoria online supports for small business.</p>
Meeting: Caroline Springs RSL	13/06/2024	<p>Attendees: Luba Grigorovitch MP, Member for Kororoit Andrew Marshall, President - Caroline Springs RSL Gillian Barbara, Office Manager - Caroline Springs RSL</p> <p>Purpose of Meeting : War memorial visit, meet and greet with representatives from Caroline Springs RSL and discussion around war memorial projects.</p>
Small Business Minister's Meeting	21/06/2024	<p>Attendees: The Hon Julie Collins MP, Commonwealth Minister for Small Business The Hon Stephen Jones MP, Commonwealth Assistant Treasurer and Minister for Financial Services The Hon Madeleine Ogilvie MP, Tasmanian Minister for Small Business The Hon Andrea Michaels MP, South Australian Minister for Small and Family Business The Hon Jackie Jarvis MLC, West Australian Minister for Agriculture and Food, Forestry, Small Business Tara Cheyne MLA, Australian Capital Territory Minister for Business and Better Regulation Mick Gentleman MLA, Minister for Industrial Relations and Workplace Safety, Multicultural Affairs, Fire & Emergency Services, Police & Crime Prevention and Manager of Government Business Ms Cassandra Gibbens, Executive Director, Service NSW Business Bureau The Hon Paul Kirby MP, Northern Territory Minister for Business, Jobs and Training Ms Patricia Sigston, Manager, Economic Development Greater Darwin Presentation by Dr David Alexander, Chief of Policy & Advocacy, Australian Chamber of Commerce & Industry (ACCI) Presentation by Matthew Addison - Chair & Director Council of Small Business Organisations Australia (COSBOA) Ms Jackie Ingram, Acting Deputy Director-General, Strategy - Department of Employment, Small Business and Training</p> <p>Purpose of Meeting: Meeting of Small Business Ministers</p>
Meeting: Shane Delia	14/06/2024	<p>Attendees: Shane Delia, Director Delia Group Rachael Sprigg-McKinnie, Chief of Staff to Minister Suleyman</p> <p>Purpose of meeting: Discussion relating to the establishment of ARCA.</p>

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Subject	Start Date	Description
Meeting : Centre for Multicultural Youth (CMY)	19/06/2024	<p>Attendees: Carmel Guerra, Director & CEO - Centre for Multicultural Youth Jemal Ahmet, Executive Manager Programs & Services - Centre for Multicultural Youth Rachael Sprigg-McKinnie, Chief of Staff to Minister Suleyman Adviser to Minister Suleyman</p> <p>Purpose of meeting: Stakeholder matters.</p>
Meeting: RSL Victoria	19/06/2024	<p>Attendees: Dr Robert Webster, OAM FCPA FAPI FRICS, President - RSL Victoria Rachael Sprigg-McKinnie, Chief of Staff to Minister Suleyman Adviser to Minister Suleyman</p> <p>Purpose of meeting: Stakeholder meeting.</p>
Youth Ministers Meeting	21/06/2024	<p>Attendees: The Hon. Dr Anne Aly MP, Commonwealth Minister for Youth Yvette Berry, Deputy Chief Minister and Minister for Education and Youth Affairs, ACT The Hon. Rose Jackson MLC, Minister for Youth, New South Wales The Hon. Nat Cook MP, Minister for Human Services, South Australia The Hon. Roger Jaensch, Minister for Children and Youth, Tasmania The Hon. Hannah Beazley MLA, Minister for Youth, Western Australia. Gerry Goswell, Executive Director – Policy and Systems, Fairer Victoria, DFFH.</p> <p>Purpose of Meeting: Meeting of Youth Ministers across Australia.</p>