

# Ministerial Diary Disclosure Form

Ministerial Code of Conduct, s 5.3  
Victorian Government

This form is to be used by ministers for quarterly ministerial diary summaries made in accordance with s 5.3 of the Ministerial Code of Code (Ministerial Code), which requires that:

'Ministers must publish summaries from their diaries on a quarterly basis, detailing scheduled meetings with stakeholders, external organisations, third-party lobbyists, Government Affairs Directors, and external individuals.

Summaries should disclose the meeting date, company or organisation with whom the meeting occurred, meeting attendees, including registered lobbyist details (where applicable), purpose of the meeting and any other additional information required by the Premier.'

Ministerial diary summaries must be **attached** to this form and provided to the Secretary, Department of Premier and Cabinet within 14 business days of the end of each quarter. All diary summaries will be published on the Victorian Government website in accordance with the Ministerial Code.

## Instructions for completing this form

Complete the details below. Further information on the publication of ministerial diaries, including identifying meetings in scope for disclosure, privacy notices to attendees, and preparation of diary summaries can be found in the Publication of Ministerial Diaries Guidance and Ministerial Office Process Guide.

## Privacy

Ministerial diary disclosure forms are held by DPC in accordance with the *Privacy and Data Protection Act 2014*. The personal information collected in these forms is collected for the purposes of publication of meeting details in accordance with the Ministerial Code of Conduct. Please ensure that the Privacy Notice (set out in the **Ministerial Office Process Guide**) is sent as part of the meeting invitation.

For information on how the Department of Premier and Cabinet (DPC) collects and discloses personal information, please refer to DPC's Privacy Policy. Should individuals wish to gain access to or correct their personal information that DPC holds, please contact: Title: Privacy Officer, DPC, Contact details: [dpc.privacy@dpc.vic.gov.au](mailto:dpc.privacy@dpc.vic.gov.au).



**Declaration**

Quarterly disclosure period: \_\_\_\_\_ December 2023

Minister name: \_\_\_\_\_ Tim Pallas MP

Ministerial portfolio(s): Treasurer, Minister for Industrial Relations, Minister for Economic Growth

**Declaration:**

**I declare that the information provided in the attached summary of my Ministerial diary is true, accurate and complies with my obligations under the Ministerial Code of Conduct at the date of signature.**

**Signature of Minister:**

**Date:** 15 January 2024

**PUBLICATION OF MINISTERIAL DIARIES - DECEMBER 2023**

**Minister:** Minister Tim Pallas

**Portfolio:** Treasurer, Industrial Relations, Economic Growth

<b>Subject</b>	<b>Start Date</b>	<b>Description</b>
Sichuan Communist Party	4/12/2023	<p><b>Attendees:</b> Adviser - Ministerial Office Zhao Junmin, Deputy Secretary of the Party Committee of the Sichuan Chinese People's Political Consultative Conference WEN Su, Vice Chairman, Sichuan Chinese Overseas Friendship Association ZHOU Jian, Vice Chairman, Sichuan Federation of Trade Unions LU Shengwei, Deputy Director, Sichuan Chinese Overseas Friendship Association ZHU Xun, Deputy Secretary General, Sichuan Chinese Overseas Friendship Association LI Xipeng, Officer, Sichuan Foreign Affairs Office Danni Jarrett, Deputy Secretary of Industry, Trade and Investment.</p> <p><b>Purpose of meeting:</b> Introductory meeting to develop the Victoria-Sichuan sister-state relationship</p>
Plumbing and Pipe Trades Employees Union	5/12/2023	<p><b>Attendees:</b> Senior Adviser - Ministerial Office Minister Tierney David Miles, Chief of Staff to Minister Tierney Earl Setches, Secretary, Plumbing and Pipe Trades Employees Union Lill Healy, DJSIR Deputy Secretary Matt O'Connor, IRV Deputy Secretary</p> <p><b>Purpose of meeting:</b> Portfolio matter in relation to Training</p>
Airbus	6/12/2023	<p><b>Attendees:</b> Adviser - Ministerial Office Stephen Forshaw, Airbus Chief Representative Australia, New Zealand and the Pacific Peter Harris, Airbus Vice President Strategy, Sales Marketing Gönül Serbest, Commissioner for Victoria to Europe, Middle East, Türkiye and Africa, Global Victoria Teresa Tufano, Director Investment – Europe and the Americas, Invest Victoria</p> <p><b>Purpose of meeting:</b> Stakeholder matter in relation to investment</p>
Paul Guerra and Ciaran Carruthers	6/12/2023	<p><b>Attendees:</b> Senior Adviser - Ministerial Office Paul Guerra, Chief Executive, Victorian Chamber of Commerce and Industry Ciaran Carruthers, Chief Executive, Crown Resorts</p> <p><b>Purpose of meeting:</b> Discussion on the economy</p>
Australian Industry Group Victoria	7/12/2023	<p><b>Attendees:</b> Senior Adviser - Ministerial Office Tim Piper, Head of Australian Industry Group Victoria Lissa Zass – Industrial Relations Victoria representative</p> <p><b>Purpose of meeting:</b> Portfolio matter in relation to Colinvest</p>
James MacKenzie & Others	11/12/2023	<p><b>Attendees:</b> Senior Adviser - Ministerial Office James MacKenzie, Chair, Slater &amp; Gordon Lawyers Peter Konidaris, Consultant, Korda Mentha Tom Considine, Partner, Sayers Group Michael Kapel, CEO mRNA, Department of Jobs, Skills, Industry and Regions   Government of Victoria, Australia</p> <p><b>Purpose of meeting:</b> Discussion on the economy</p>
Star of the South	13/12/2023	<p><b>Attendees:</b> Senior Adviser - Ministerial Office Charles Rattray, CEO, Star of the South Nicole Scurrah, Commercial Adviser, Create Advisory Benjamin Skok, Department of Treasury and Finance Anh Mai, DEECA Representative, Executive Director, Offshore Wind Energy Victoria</p> <p><b>Purpose of meeting:</b> Stakeholder briefing on commercial approach</p>
Ahmed Fahour	13/12/2023	<p><b>Attendees:</b> Senior Adviser - Ministerial Office Ahmed Fahour, Group CEO, Gurner Group</p> <p><b>Purpose of meeting:</b> Stakeholder meeting to discuss various portfolio matters including housing and public private partnerships</p>
Australia's Ambassador-designate to China	14/12/2023	<p><b>Attendees:</b> Adviser - Ministerial Office Scott Dewar, Ambassador designate to China Danni Jarrett, Deputy Secretary, Industry, Trade and Investment; CEO Global Victoria and Invest Victoria</p> <p><b>Purpose of meeting:</b> Meet and greet Briefing on bilateral matters</p>

**PUBLICATION OF MINISTERIAL DIARIES - DECEMBER 2023**

**Minister:** Minister Tim Pallas

**Portfolio:** Treasurer, Industrial Relations, Economic Growth

The Lottery Corporation

14/12/2023 **Attendees:**

Senior Adviser - Ministerial Office  
Adviser, Office of Minister Horne  
Anthony Mithen, Director - Commercial Transactions, Department of Treasury and Finance

The Lottery Corporation:  
Sue van der Merwe, Managing Director and CEO  
Callum Mulvihill, Chief Commercial Officer  
Rob Ure, Chief Corporate Development Officer

**Purpose of meeting:**  
Stakeholder meeting to discuss lotteries

The Police Association of Victoria

14/12/2023 **Attendees:**

Senior Adviser - Ministerial Office  
Mounir Kiwan, Director - Parliament and Stakeholders, Premier's Private Office  
Matt O'Connor, IRV Deputy Secretary  
Wayne Gatt, Secretary, TPAV  
Chris Kennedy, Assistant Secretary, TPAV

**Purpose of meeting:**  
Stakeholder meeting to discuss workforce issues