

# Ministerial Diary Disclosure Form

Ministerial Code of Conduct, s 5.3

Victorian Government

This form is to be used by ministers for quarterly ministerial diary summaries made in accordance with s 5.3 of the Ministerial Code of Code (Ministerial Code), which requires that:

‘Ministers must publish summaries from their diaries on a quarterly basis, detailing scheduled meetings with stakeholders, external organisations, third-party lobbyists, Government Affairs Directors, and external individuals.

Summaries should disclose the meeting date, company or organisation with whom the meeting occurred, meeting attendees, including registered lobbyist details (where applicable), purpose of the meeting and any other additional information required by the Premier.’

Ministerial diary summaries must be **attached** to this form and provided to the Secretary, Department of Premier and Cabinet within 14 business days of the end of each quarter. All diary summaries will be published on the Victorian Government website in accordance with the Ministerial Code.

## Instructions for completing this form

Complete the details below. Further information on the publication of ministerial diaries, including identifying meetings in scope for disclosure, privacy notices to attendees, and preparation of diary summaries can be found in the Publication of Ministerial Diaries Guidance and Ministerial Office Process Guide.

## Privacy

Ministerial diary disclosure forms are held by DPC in accordance with the *Privacy and Data Protection Act 2014*. The personal information collected in these forms is collected for the purposes of publication of meeting details in accordance with the Ministerial Code of Conduct. Please ensure that the Privacy Notice (set out in the **Ministerial Office Process Guide**) is sent as part of the meeting invitation.

For information on how the Department of Premier and Cabinet (DPC) collects and discloses personal information, please refer to DPC’s Privacy Policy. Should individuals wish to gain access to or correct their personal information that DPC holds, please contact: Title: Privacy Officer, DPC, Contact details: [dpc.privacy@dpc.vic.gov.au](mailto:dpc.privacy@dpc.vic.gov.au).

**Declaration**


Quarterly disclosure period: 1 – 31 December 2023

Minister name: Hon Harriet Shing MP

Ministerial portfolio(s): Housing, Water and Equality

**Declaration:**

**I declare that the information provided in the attached summary of my Ministerial diary is true, accurate and complies with my obligations under the Ministerial Code of Conduct at the date of signature.**

Signature of Minister:  Date: 10/1/24

Subject	Start Date	Description
Ministerial Homelessness Reform Advisory Group	4/12/2023	<p><b>Attendees:</b></p> <p>Matthew Dawson, Chief of Staff, Ministerial office Deborah Di Natale – CEO, Council to Homeless Persons (Co-chair) Trudi Ray – CEO, Haven Home Safe, Chair CHIA Victoria Julie Edwards – CEO, Jesuit Social Services Bevan Warner – CEO, Launch Housing Vicki Sutton – CEO, Melbourne City Mission Hang Vo – CEO, Sacred Heart Mission Tania Farha – CEO, Safe and Equal Peter McGrath – State Homelessness Manager, Salvation Army Wayne Merritt – CEO, WAYSS Jane Barnes – Chief of Staff, Wintringham Dr Michael Fotheringham – Managing Director, Australian Housing and Urban Research Institute Darren Smith – CEO, Aboriginal Housing Victoria Dr Heather Holst - Commissioner for Residential Tenancies, Victoria Sarah Toohey - CEO, Community Housing Industry Association (CHIA) Victoria Peta McCammon – Secretary, DFFH Dannii de Kretser – Deputy CEO, DFFH Homes Victoria Danny O'Kelly – Deputy Secretary, DFFH Community Operations and Practice Leadership Sherri Bruinhout – Executive Director, DFFH Homes Victoria, Homelessness and Housing Support Tom Johnson, Director, Policy and Communications, CHP</p> <p><b>Purpose of meeting:</b></p> <p>Portfolio meeting with stakeholders across the homelessness sector.</p>
Jennifer Beveridge, CEO, Tenants Victoria	5/12/2023	<p><b>Attendees:</b></p> <p>Jennifer Beveridge – CEO, Tenants Victoria Farah Farouque – Director of Community Engagement, Tenants Victoria Advisor, Ministerial office Simon Duell – Director, Homes Victoria</p> <p><b>Purpose of meeting:</b></p> <p>Introductory meeting,</p>

**PUBLICATION OF MINISTERIAL DIARIES - DECEMBER 2023**

**MINISTER : Hon Harriet Shing MP**

**PORTFOLIOS : Housing, Water and Equality**

Birrarung Council

6/12/2023

**Attendees**

Prof. Chris Chesterfield, Chair, Birrarung Council  
Uncle Dave Wandin (Wurundjeri Woi-wurrung Elder), Birrarung Council Member  
Aunty Di Kerr OAM (Wurundjeri Woi-wurrung Elder), Birrarung Council Member  
Uncle Andrew Gardiner (Wurundjeri Woi-wurrung Elder), Birrarung Council Member  
Uncle Shane Clarke (Bunurong Elder), Birrarung Council Member  
Bronwyn South, Birrarung Council Member  
Alexandra Lee, Birrarung Council Member  
Dr. Erin O'Donnell, Birrarung Council Member  
Zena Cumpston, Birrarung Council Member  
Dr. David Jones, Birrarung Council Member  
James Thyer, Birrarung Council Member  
Advisor, Ministerial office  
Prue Digby, Former Birrarung Council member  
Rephael Lankri, Wurundjeri Woi-wurrung observer  
Adam Atkinson, Bunurong observer  
Melinda Knapp, Executive Director, Catchments, Waterways, Cities and Towns, DEECA

**Purpose of the meeting:**

Yarra Strategic Plan.

LGBTIQA+ Taskforce

6/12/2023

**Attendees**

Senior Adviser, Ministerial office  
Jayde de Bondt, (Co-Chair), Community Member  
Adam Bourne, Community Member  
Janet Jukes, Community Member  
Elvis Martin, Community Member  
Joe Ball, Community Member  
Dean Sutton, Community Member  
Karen Bryant, Community Member  
Margherita Coppolino, Community Member  
Tony Briffa, Community Member  
Nicola Brown. Deputy Secretary, Department of Justice and Community Safety  
Michael West, Director, Equality, DFFH  
Dishella Fernando, A/Executive Director, DJCS

**Purpose of meeting:**

Meeting of the LGBTIQA+ Taskforce.