

# Can I share information under the Child Information Sharing Scheme (CISS)?

## IS MY ORGANISATION A PRESCRIBED INFORMATION SHARING ENTITY (ISE)?

Check the online ISE list



Am I authorised by my organisation to share information under CISS?

You **cannot** share the information under CISS\*



Is the organisation I am sharing with a prescribed ISE?  
Tip: Check the online ISE list

Identify roles authorised to share under CISS in your organisation



You **cannot** share the information under CISS\*

1

## AM I SHARING THE INFORMATION TO PROMOTE THE WELLBEING OR SAFETY OF A CHILD OR GROUP OF CHILDREN?

Consider the CISS legislative principles and use professional judgement and existing child best interests and developmental frameworks when determining whether information sharing promotes child wellbeing or safety. See the CISS Ministerial Guidelines for further guidance.



**Go to 2:**

Do I reasonably believe that sharing the information may assist the other organisation to carry out one or more of the following activities?

You **cannot** share the information under CISS\*

2

**DO I REASONABLY BELIEVE THAT SHARING THE INFORMATION MAY ASSIST THE OTHER ORGANISATION TO CARRY OUT ONE OR MORE OF THE FOLLOWING ACTIVITIES?**

Make a decision, an assessment or a plan relating to a child or children? Initiate or conduct an investigation relating to a child or children? Provide a service relating to a child or children? Manage any risk to a child or children?

YES

NO

You **cannot** share the information under CISS\*

3

**IS ANY OF THE INFORMATION I WANT TO SHARE EXCLUDED INFORMATION OR WOULD SHARING CONTRAVENE ANOTHER LAW?**

Excluded information cannot be shared. See the CISS Ministerial Guidelines for a list of laws that continue to restrict sharing of certain information. ISEs are not required to conduct investigations to determine that information is not excluded information before sharing it. Rather, if they are aware that information falls within an excluded category then they are not permitted to share that information. ISEs also cannot share information known to be restricted under another law.

NO

YES

You **cannot** share the information under CISS\*

4

**HAVE I SOUGHT AND TAKEN INTO ACCOUNT THE VIEWS OF THE CHILD AND/OR RELEVANT FAMILY MEMBERS?**

ISEs should seek and take into account the views of a child or relevant family members whenever it is safe, reasonable and appropriate to do so.<sup>4</sup>

YES

NO

You **can** share the information under CISS

**\*I CAN'T SHARE INFORMATION UNDER CISS. WHAT SHOULD I DO?**

There is a range of information sharing mechanisms outside CISS. Organisations and services should share information and collaborate as permitted by law. Child safety reporting and information sharing obligations continue to apply, including: mandatory reporting obligations, reporting to Child Protection if there is a significant risk of harm, and information sharing with Child Protection.

4 If it is not safe, reasonable and appropriate, ISEs can still share information under CISS.