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| Calcutta Sweepstakes |
| Application Form and Standard Conditions |

I apply under section 2.2.6 of the *Gambling Regulation Act 2003* on behalf of the

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 (Name of club)

for approval to conduct Calcutta Sweepstakes on any of the following sporting contingencies:

* Horse, harness or greyhound races authorised under the *Racing Act 1958*
* AFL Brownlow Medal Count
* Other sporting contingencies (please specify)

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Date of first event: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Applicant Details:**

Applicant Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Postal address \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Postcode \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Telephone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (B/H)

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (A/H)

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (Mobile)

Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Your application form is to be lodged **no later than 28 days prior to the scheduled event** with the following:

* a fee of **$54.90** (cheques are to be made out to the Department of Justice and Community Safety)
* a copy of the club’s current rules of constitution.

Please send the application form, fee and copy of the club’s constitution via email to: OfficeofRacingEnquiries@justice.vic.gov.au

Telephone enquiries: (03) 9623 1116

**Calcutta Sweepstakes Standard Conditions**

Please note that Calcutta Sweepstakes approvals are subject to the following standard conditions:

(a) the Calcutta Sweepstakes may be conducted only with respect to sporting contingencies.

(b) subscriptions may be canvassed or made only on the club premises.

(c) participation must be limited to members and their guests.

(d) not more than 5% of the proceeds of each sweepstake may be retained by the club for its expenses of conducting the sweepstake and the whole of the remainder must be distributed as prizes among the participants.

(e) no written notice or advertisement of a Calcutta Sweepstake may be exhibited, distributed or published except a notice exhibited on the premises of the club and a circular to members advising of the intention to conduct the sweepstake.

(f) a Calcutta Sweepstake must be conducted in accordance with the regulations.

(g) the club notify the Minister in writing immediately if the club becomes aware that a change of circumstances has occurred which renders the approval no longer correct in its details or that a change of circumstances is going to occur which will render the approval no longer correct in its details.

(h) the club submit to the Minister within 30 days after making any change to its constitution, a copy of the change.

(i) the club maintain adequate financial records documenting its compliance with section 2.2.6(6)(d) of the *Gambling Regulation Act 2003* which requires the club to retain not more than 5% of the proceeds of each sweepstake for its expenses of conducting the sweepstake and that the whole of the remainder be distributed as prizes among the participants.

(j) the club keep the financial records referred to in condition (i) for a period of not less than 7 years and (ii) provide a copy of these records to the Minister or to an officer of Victoria Police on request.