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| **Application for a Wildlife Shelter authorisation or a Foster-carer authorisation** |  |

**About this form**

* Use this form only if you are unable to access the online application form at:  
  [Wildlife shelters and foster carers | Victorian Government (www.vic.gov.au)](https://www.vic.gov.au/wildlife-rehabilitation-shelters-and-foster-carers).
* Applicants must be at least 16 years of age.
* Applicants under 18 years of age will require a supporting declaration by their parent or legal guardian.
* Before an application is granted, you may be contacted to arrange a site-visit to verify suitability of the specified premises by Forests and Wildlife Officers.

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| **Part 1. Personal details** |

Title Choose an item.

First name Click or tap here to enter text.

Other given names Click or tap here to enter text.

Family name Click or tap here to enter text.

Date of birth Click or tap to enter a date.

YES, I am an adult (18 or more years of age) - *go to Part 2*

**Parental permission**

Name of parent or legal guardian Click or tap here to enter text.

Daytime contact telephone no. Click or tap here to enter text.

*Note: If named as parent or legal guardian, we may contact you to verify your details and to confirm your consent for the making of this application.*

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| **Part 2. Address details** |

Residential address Click or tap here to enter text.

Local Government Area Choose an item.

Postal address same as residential address

Postal address Click or tap here to enter text.

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| **Part 3. Contact details** |

How do you prefer us to contact you about this application/authorisation ? Choose an item.

Email address Click or tap here to enter text.

Phone – personal Click or tap here to enter text.

Consent to disclose Choose an item.

*Note: By selecting 'YES' you are consenting to your contact details including name and telephone number(s) being disclosed to members of the public seeking to contact you about wildlife-related services, should you receive an authorisation to provide them.*

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| **Part 4. This application** |

I wish to apply for a: Choose an item.

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| **Part 5. Foster-carer application** |

*Note: Foster-carer may only operate at your residential address stated in Part 2.*

Is a wildlife licence also operating at this address ? Choose an item.

**Nominating Wildlife Shelter:**

Name of operator Click or tap here to enter text.

Operator is aware of this application and is willing to be contacted about it ?

Shelter contact phone Click or tap here to enter text.

Shelter email address Click or tap here to enter text.

Shelter authorisation no. Click or tap here to enter text.

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| **Part 6. Wildlife Shelter application** |

I wish to operate from my residential address Choose an item.

My non-residential operational address is Click or tap here to enter text.

Is a wildlife licence also operating at this address ? Choose an item.

Organisation or business name (if any) Click or tap here to enter text.

My position in this organisation or business (if any) Click or tap here to enter text.

Details of the veterinarian or surgery that will be assisting you in caring for wildlife

Name Click or tap here to enter text.

Contact phone Click or tap here to enter text.

Veterinarian address Click or tap here to enter text.

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| **Part 7. Experience caring for wildlife** |

Do you have prior experience in caring for wildlife ? Choose an item.

Previous authorisation number (if known) Click or tap here to enter text.

Details of wildlife you have previously cared for:

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| --- | --- | --- |
| Species | Quantity | Treatment |
| Click or tap here to enter text. | Number | Click or tap here to enter text. |
| Click or tap here to enter text. | Number | Click or tap here to enter text. |
| Click or tap here to enter text. | Number | Click or tap here to enter text. |
| Click or tap here to enter text. | Number | Click or tap here to enter text. |
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*If more space is required, please attach a separate sheet.*

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| **Part 8. Prior convictions** |

Have you been convicted of any offence under the Wildlife Act 1975, Wildlife Regulations 2013, Catchment and Land Protection Act 1994, Prevention of Cruelty to Animals Act 1986 or the Wildlife (Regulation of Exports and Imports) Act 1982 or similar interstate or federal legislation during the last 10 years?

Choose an item.

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| **Part 9.** **Privacy** |

Privacy and Data Protection Act 2014

The Department of Energy, Environment and Climate Action (DEECA) is committed to protecting personal information provided by you in accordance with the principles of the Victorian privacy laws. The information you provide will be made available to any authorised law enforcement agency, used to monitor compliance with authorisation conditions and used to provide information from DEECA relevant to your authorisation. Your contact details may also be used by DEECA or its contracted service providers under confidentiality agreements to survey you about your experience with DEECA, seek feedback related to the keeping of wildlife and/or to provide you with information from DEECA relevant to your wildlife rehabilitation activities. An authorisation may not be issued if the information required is not provided. You may access the information you have provided to DEECA by contacting the Customer Contact Centre on 136 186.

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| **Part 10. Declaration by applicant** |

By making this application, I understand that there are penalties for making a false declaration and that any authorisation issued as a result of a false declaration will be cancelled and may affect my eligibility to care for wildlife in the future and that all details provided by me in this form are true and correct. I also consent to the collection, use and disclosure of my personal information for the purposes described in Part 9.

Date of completion: 12 September 2023

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| **Part 11. Lodgement by post** |

1. Please check that your application has been completed correctly to avoid delays in processing.
2. Save your completed application and email it (as an attachment) to the office closest to you (below).
3. We will contact you in 2-3 weeks to arrange a time for us to visit your proposed operating address.

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| Location | Postal address | Location | Postal address |
| **Ballarat** | Permissions Lead  Grampians Region  402 Mair St, Ballarat VIC 3350  [Grampians.cr@delwp.vic.gov.au](mailto:Grampians.cr@delwp.vic.gov.au) | **Geelong** | Permissions Lead  Barwon South West Region  PO Box 103, Geelong VIC 3220  [barwonsouthwest.cr@delwp.vic.gov.au](mailto:barwonsouthwest.cr@delwp.vic.gov.au) |
| **Bendigo** | Permissions Lead  Loddon Mallee Region  Cnr Midland Hwy & Taylor St  Bendigo VIC 3550  [permissions.lm@delwp.vic.gov.au](mailto:permissions.lm@delwp.vic.gov.au) | **Knoxfield** | Permissions Lead  Port Phillip Region  609 Burwood Hwy, Knoxfield VIC 3180  [permissions.portphillipregion@delwp.vic.gov.au](mailto:permissions.portphillipregion@delwp.vic.gov.au) |
| **Benalla** | Permissions Lead  Hume Region  89 Sydney Rd, Benalla VIC 3672  [hume.cr@delwp.vic.gov.au](mailto:hume.cr@delwp.vic.gov.au) | **Traralgon** | Permissions Lead  Gippsland Region  70 Hotham St, Traralgon VIC 3844  [gippsland.cr@delwp.vic.gov.au](mailto:gippsland.cr@delwp.vic.gov.au) |

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